

**STELLA MARIS CATHOLIC ELEMENTARY SCHOOL**  
**CATHOLIC SCHOOL ADVISORY COUNCIL**  
**MEETING MINUTES**

**DATE:** Monday, Oct. 2, 2023/5:30 p.m. (in person)

Attendees:

Marisa Wismer

Cailin Bosnyak

Jenna McVitty

Sam Fox

Lisa Mullins (Parish rep)

1. Approval of Minutes
  - Minutes from last year are approved through the assumption that all matters have been closed.
2. Trustee Report – Frank Ditomasso
  - Not in attendance
3. Principal/Vice-Principal Report—Marisa Wismer/Cailin Bosnyak
  - introductions/happy to be a part of the Stella Maris school family
  - off to a great start
  - 405 students total
  - 3 main focus points this year: student emotional and physical well-being, student achievement, and faith formation and character building
  - in terms of academics, our focus is meeting the students where they're at: coming at things from an asset-based lens
  - September was filled with some great events: Terry Fox walk, Meet the Team Ice Cream Social, Thanksgiving canned food drive, National Day of Truth and Reconciliation
  - Cailin:
    - snack program update
    - fire, tornado and lockdown drills are underway.
  - fundraising: MacMillan's Cookie/Muffin Dough runs from Oct. 2nd to Oct. 17th, pick up date is Nov. 13th in the gym; we would appreciate your support in advertising this fundraiser
  - food days will start up this month; all items were shared on social media, through email, and each Google Classroom/Seesaw account

- continue to check our school website, calendar, Twitter, and Facebook for news, updates, events etc.
  - looking forward to a great year!
4. Chair Report – Not in attendance
  5. Treasurer Report— Jenna McVitty
    - Council met virtually approximately once per month last year
    - Recent turnover of administration and Covid have created a bit of confusion with the finances. Last year council was able to begin to sort things out.
    - Jenna has already been trained on School Cash and is on the account at the bank
    - Council currently has approx. \$4000. A small amount was used to purchase ice cream for the Meet the Team event.
    - Marisa explained that parent council funds will be requested to purchase items that will benefit the school
  6. Parish Rep (Lisa Mullins)
    - Sacramental prep for first communion/reconciliation is to begin later this month. The church is trying to push the information out recently.
    - Confirmation prep to start in December. Mass is at January 21 @ 9am at St. Anthony or 1 pm @ St. John the Baptiste.
    - Father Matt and staff are hosting 6 dinners in November at various times and locations for all members of the family of parishes.
  7. Secretary Report – Not in attendance
  8. Fundraising Report
    - McMillans is underway
    - School lunches are up and posted on School Cash Online for the year.
  9. Staff Representative Report -- Not in attendance
  10. Miscellaneous
    - Recruitment of parents/guardians to participate in council
    - Primary play structure did not pass inspection and will likely need to be taken out.

- Needs for the school:

Recess equipment

Gym projector

Tech needs

Bussing

Classroom supplies

Wellness room resources

- Math Up workbooks are used to support and reinforce concepts taught in class.

- Christmas concert ideas

11. Next Scheduled Meeting:

- Monday November 20, 2023 @ 6PM

12. Motion to Adjourn:

- Marisa