

Stella Maris Student Agenda Handbook 2023-2024

Dear Parents, Guardians, and Students:

The Stella Maris Catholic Elementary School Handbook is an informative guide, developed to help answer questions concerning school policies. It also includes the Code of Conduct, which outlines students' rights and responsibilities. Parents, guardians, and students reviewing this handbook together will facilitate a safe and successful school year.

The student agenda is one of the many ways parents, guardians, students, and teachers can communicate with one another. Daily, consistent use of this agenda will benefit students, help them take responsibility for their learning, and develop valuable organizational skills.

Thank you in advance for your support in using and respecting this valuable learning tool. We look forward to a wonderful and collaborative school year!

M. Wismer
Principal

C. Bosnyak
Vice-Principal

Stella Maris School Prayer

O Mary Star of the Sea,
Mother of our Lord Jesus,
as we journey each day
may you guide us each step of
the way.

Teach us to be compassionate
and loving,
help us to be a true image of
Christ by being
the best we can be.

O Mary Star of the Sea, protect
all students,
staff and family.

Stella Maris, Pray for Us

Amen

STELLA MARIS SCHOOL PHILOSOPHY

Our goal is to create a place where every individual is treated with respect and dignity, and students are taught the basic beliefs of our Catholic faith and how to live a truly Christian life. It is our objective to create a positive learning environment together with parents, parish, and community. Together we must guide our students to respect themselves and the rights and property of others in order to ensure that the entire school community will have a pleasant, safe, and productive school year.

We will encourage our students to:

- develop knowledge of God and the teachings of Jesus Christ, so as to grow in faith;
- develop an appreciation and understanding of one's personal dignity, as well as that of others through the teachings of the Roman Catholic Church;
- develop the ability to make sound, moral judgments;
- think independently, but also work cooperatively with others;
- recognize that everyone in the school has the right to be treated in a courteous and considerate manner;
- participate in school activities to the best of their ability;
- develop and contribute as valuable members of our school community, home, and neighbourhood.

PARENTS'/GUARDIANS' ROLES AND RESPONSIBILITIES

Parents/guardians play an important role in the education of their children and have a responsibility to support the efforts of the school staff in maintaining a safe and respectful learning environment for all students.

Parents/guardians fulfill this responsibility when they:

- show an active interest in their child's school work and progress;
- communicate regularly with the school;
- help their child be neat, appropriately dressed, and properly prepared for school;
- ensure that their child attends school regularly and on time;
- promptly report to the school their child's absence or late arrival;
- become familiar with the Code of Conduct and school rules;
- encourage and assist their child in following the rules of behaviour;
- assist school staff in dealing with disciplinary issues.

SCHOOL POLICIES AND GUIDELINES

ATTENDANCE AND PUNCTUALITY

The Ministry of Education for the Province of Ontario mandates that promptness, as well as attendance, be recorded in your child's permanent records. Student absence is recorded by the classroom teacher and reported to the office. All students who arrive late must check in at the office before proceeding to their class, and students leaving school during the day for an appointment must also check in at the office both before leaving and upon their return.

In accordance with the Windsor-Essex Catholic District School Board's Safe Arrival Program, it is the parents'/guardians' responsibility to notify the school if your child is going to be absent. Please phone the school at (519) 736-6408 to report an absence prior to 8:30 a.m. and note that the school has an answering machine available 24 hours a day, 7 days a week. If the school is not notified about a student's absence, the school secretary will call parents/guardians to verify the absence.

Arriving at school on time is an important lesson to be learned by all students. Teachers begin their lessons and provide important instructions at the beginning of the day. Morning announcements provide students with information that they will need throughout their day. Perhaps most importantly, students are developing necessary life-long habits that will carry them into the workplace someday. Various consequences may arise from frequent late arrivals. You will receive a call and/or a letter if your child is frequently late. **Students must arrive at school on time and attend regularly in order to be successful.**

ALLERGEN ALERT/AWARE SCHOOL

Exposure to certain foods and scents may be life-threatening for some staff and children. All efforts must be employed to provide a safe environment for all, but special efforts are required in serious situations. In order to minimize the risk of a dangerous allergic reaction your cooperation is requested. A letter will notify parents/guardians if life-threatening allergies exist in your child's classroom. **Parents/guardians will be requested not to send any products to school in lunches and snacks that could pose a health threat to a child at risk. Also, no edible treats will be allowed for holidays, birthdays, etc.**

AGENDA PLANNERS

Students in grades 1 through 6 are encouraged to use the agenda planner. This planner assists the student in being organized, outlines what homework and projects need to be completed, and keeps families informed. It is imperative that you sign your child's agenda on a daily basis so that we know you are aware of what is taking place in class.

BUSING

The school is responsible for students traveling to and from school on a bus. We expect that students' behaviour on the bus is the same as in the classroom. Student patrols are on the bus to ensure safety and cooperation with the bus driver and all passengers. There is no eating or drinking allowed on the bus. **Bus company rules do not allow for students to switch buses to go to a friend's house or to a different stop for babysitting purposes.**

Bus Rules:

- Be at your bus stop on time.
- No pushing or shoving (while waiting for the bus or while on the bus).
- Board the bus in a single file.
- Assist small children on or off the bus.
- No eating, drinking, vaping, or smoking on the bus.
- Obey and respect the bus driver, bus patrol, and bus rules at all times as they ensure your safety.
- Remain seated at all times on the bus and keep hands, feet, and school bags out of the aisle.
- When exiting the bus do not get out of your seat until the bus has come to a full stop.
- Never walk behind the bus. Always cross in front of the bus when the bus driver signals it is safe to do so.
- Do not litter on the bus.
- Speak in a quiet voice on the bus.
- No large objects or animals are allowed on the bus.
- Be quiet while approaching a railway crossing.
- Students will be responsible to pay for damage to seats or equipment.
- Any student not abiding by the above rules may have his/her bus-riding privileges withdrawn. In this case, parents are responsible for transportation of the student during the period of suspension.

Note that parents/guardians are responsible for the safety and conduct of their child prior to their pick-up at the bus stop and after leaving the bus at the end of the school day.

JUNIOR & SENIOR KINDERGARTEN STUDENTS BEING BUSED

1. **NO** Junior/Senior Kindergarten student will be dropped off without parental presence at the stop.
2. The bus driver will notify the company & subsequently the school if there is no caregiver at the drop-off stop.
3. When the child is returned to school, the parent/guardian is contacted and is **responsible** to pick up the child.

DRESS CODE

Among the values being taught in our Catholic school are the virtues of decency and modesty. We want our dress code to reflect these values. Clothing should be neat and clean, and not immodest by being too tight, too short, see-through or revealing undergarments, too skimpy, or distracting to others. Cut-off/short shorts, pants with large holes, muscle shirts, halter tops, or crop tops are not appropriate. Shirts with very thin spaghetti straps or showing bare midriff area are not acceptable. Due to our awareness of the influence of violence on our children, t-shirts with violent or satanic symbols, as well as references to death, drugs, alcohol, or discrimination, are not acceptable. Shirts with profane or suggestive language are not appropriate. We ask all students not to wear hats or hoods inside the school. Students are asked to please bring a change of shoes to be worn inside the classroom and to the gym. This will help to stop the outside mud and dirt from entering the classrooms.

INCLEMENT WEATHER

In the event of inclement weather and/or hazardous conditions, announcements regarding bus delays, bus cancellations, or school closures will be broadcast via all social media sites including our school Facebook page, school Twitter account, the WECDSB website, as well as local radio stations.

****PLEASE DO NOT CALL THE SCHOOL TO FIND OUT IF CLASSES HAVE BEEN CANCELLED OR IF BUSES ARE RUNNING****

IN THE EVENT THAT BOARD-PROVIDED TRANSPORTATION IS CANCELLED, YOU MUST STILL CALL IN YOUR CHILD'S ABSENCE. THIS IS IMPERATIVE.

SCHOOL ACTIVITIES

Many co-curricular activities are offered by the school staff as a complement to the curriculum. Participation of our students is encouraged. Students are to uphold the code of behaviour, dress code, school rules, and school expectations during any co-curricular activity. Information about team/club activities and the appropriate schedules will be sent home when your child joins. Please attempt to make any necessary driving arrangements ahead of time and arrange to pick up your child promptly when an activity is completed. Parents cannot transport other children without previously signing the necessary board-approved documents to do so. The coaches will make those forms available to the parents/guardians.

LUNCH PROCEDURES

During the twenty-minute nutrition breaks, students are to remain seated (in their own seats). No glass containers are allowed for food or beverages to prevent accidents/injury. Students are not allowed to leave the school to go out for lunch unless accompanied by a parent or approved adult. Notes will not be accepted for students to go to a local restaurant or to a friend's house for lunch. Except in the case of an emergency, the office will not be responsible for delivering lunches to students and every attempt should be made to provide the necessary lunch **before** your child leaves for school in the morning.

TELEPHONE

Students are allowed to use the office telephone providing they have written permission from their teacher and it is a necessary call. Student use of the phones will be kept only to matters of importance or emergency (a forgotten book or paper is not cause to call home during the day) and calls should be made during natural breaks in the day (i.e., recess, lunch). **STUDENTS ARE NOT TO USE PERSONAL CELL PHONES TO COMMUNICATE WITH PARENTS/GUARDIANS.** All calls must be vetted through the main office. Any misuse of cell phones or other electronic devices will lead to the confiscation of the items.

BICYCLES/SCOOTERS

Students riding a bicycle/scooter to school are expected to walk their bicycle/scooter across the yard to avoid the potential for injury. We advise that bicycles/scooters be securely locked in the bicycle rack with a quality lock. The school cannot assume responsibility for lost, stolen, or damaged bicycles/scooters. Helmets must be worn and stored in the student's locker or coat hook area in their classroom. Helmets should be labeled with the student's name. **Roller blades, in-line skates, and skateboards** are not to be used on school property or in the school yard. This is to ensure the safety of all.

LOCKERS

Some classes will be assigned lockers. It is understood that these lockers are to be kept clean and free from anything permanently attached. Food and drinks are **not** to be kept in the lockers overnight.

HEAD LICE

When detected at home, the school should be notified and proper treatment (lice-treatment shampoo and nit removal) should take place. When detected at school, the child will be sent home with proper instructions to follow. Affected children are allowed back into class after they have been treated, are clear of the problem, and no nits are observable.

PERSONAL ITEMS

All articles of clothing, classroom supplies, lunch bags, backpacks, outerwear, etc. should be **clearly labeled with the student's name**. Every year we have many articles in our Lost and Found box that go unclaimed. Periodically, throughout the year, items are laid out for students to view and claim. Unclaimed articles are donated to local charities. Labeling articles would prevent this loss. All electronic equipment and expensive personal items (e.g., phones, jewelry, gaming devices, and collectibles) are to be kept at home. This is in order to prevent the possibility of damage or theft. The school assumes no responsibility for lost, damaged, or stolen goods.

ACCIDENTS AND ILLNESSES

In the case of a serious accident, attempts will be made to immediately notify parents/guardians at home or at their place of employment. If a child becomes ill at school and is unable to participate in normal class activity, parents/guardians will be contacted. In situations where a parent/guardian/designate is unable to pick up a child, the child will be kept at the office or at another designated place. ***It is very important that the school is provided with numerous, adequate, current, and functioning emergency numbers.***

If your child has been formally diagnosed, by a physician, with a communicable disease or an illness that is contagious, please notify the office immediately. If you are uncertain about the proper procedure or are concerned about communicable diseases, contact your doctor or the intake nurse at the Health Unit at (519) 258-2146 or the Health Unit's Communicable Disease Team at (519) 258-2146, ext. 1420 & 1423. The school will adhere to the Health Unit guidelines regarding absence from school and readmission following a communicable disease.

MEDICATION AND HEALTH FORMS

If a student requires medication on a regular basis during the school year, a form must be completed by the family doctor. This form is available at the school office. All prescription medication will be kept in the office under lock and key. Please make certain the container in which you send the medication is the one with the pharmacist's instructions for use. Containers not properly labeled will not be accepted. **School staff will not administer non-prescription medication to any student nor are students allowed to carry such medication to be taken at school.**

If a student has a medical condition, the proper forms and paperwork will be sent home for completion by the parents/guardians and/or family physician. These forms must be fully completed and promptly returned to the school.

HOMEWORK

The amount of homework each night will vary according to the grade level. It is helpful if students review math facts and read each night. Homework will consist mainly of work that was not completed during class time. It is, therefore, important that students use class time wisely. Some assignments designed for, "after school", are sometimes given. We do our utmost to be reasonable with the amount of work, which the children will have to do at home.

ASSESSMENT/EVALUATION

The descriptions in the achievement levels are meant to be used to assess each student's achievement of the expectations in each grade and strand. Teachers use the descriptions to identify the level at which a student has achieved a particular expectation, or a group of expectations, in the appropriate category of skills.

TEXTBOOKS, CLASSROOM LIBRARY BOOKS, TECHNOLOGY

Students are responsible for books and electronic devices entrusted to their care. They will be required to pay for damaged or lost items. Vandalism of any kind will not be tolerated. Borrowing classroom learning materials is a privilege that carries with it the responsibility of caring for the items properly.

INTERNET

The Windsor-Essex Catholic District School Board is committed to providing schools with access, with teacher supervision, to the Internet and believes that it will enhance students' opportunities for developing life-long skills as independent learners, creative thinkers, enthusiastic problem-solvers, and effective communicators.

Students will be responsible for appropriate behaviour on school networks. An agreement form will be distributed to all internet users which is a binding contract to be obeyed by all students.

Internet Etiquette

The use of the Internet is a privilege and breach of any terms and conditions may result in a cancellation of those privileges and further disciplinary action.

The terms include (but are not limited to) the following:

Politeness: no abusive messages are to be written, displayed or sent to others.

Use appropriate language: swearing, using vulgarities, etc. is strictly forbidden.

Privacy: students shall not participate in any chat rooms or communication without the direct supervision of teachers.

Respect for others: use of the network must not be conducted in a disruptive and/or selfish way (downloading huge files during prime time, sending mass email messages, annoying other users).

Recognition: all communications and information accessible via the network must be assumed to be private property and therefore, subject to copyright restrictions.

Security: attempting to log on to the system as any other user and/or as a system administrator shall result in the cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access.

Students visiting inappropriate websites will be disciplined and have their Internet privileges revoked.

GYMNASIUM

All students are expected to participate in physical education classes. Only those students who have a doctor's certificate will be excused. Proper gym attire is mandatory for participating in physical education classes (running shoes with soft, non-marking soles used for indoor use only and appropriate clothing: shorts, t-shirts, sweat pants, etc.) Students are not allowed to enter the gym without teacher supervision and must return all equipment to the proper storage areas neatly, before leaving the gym. All jewelry must be removed before participation in physical education activities. It is also the student's responsibility to safeguard their personal property.

During after-school games, only players and game officials are permitted on the gym floor or are allowed to use any gym equipment before, during, and after games. During home games, both dressing rooms will be used. No other persons besides the participating team players may enter either dressing room. Students participating in a game must have written consent from a parent/guardian. Students are expected to act in an appropriate manner, demonstrate good sportsmanship, and remain seated on the benches or the stage. Spectators must be accompanied by an adult and remain in the gym. No one is allowed in any other areas of the school. Absolutely, no food, beverages, or gum are allowed in the gym.

FIELD TRIPS

Field trips are a very important part of our students' education and are an integral part of the learning required by our curriculum. Parents/guardians will be advised of all field trips well in advance. Students will not be permitted to take part in a field trip without written consent from parents or guardians. All school and WECD SB Policies and the Student Code of Conduct are in effect during field trips.

PARENT AND GUARDIAN VOLUNTEERS/ CATHOLIC SCHOOL ADVISORY COUNCIL (CSAC)

Parental/guardian involvement in a child's school life often results in greater personal and academic achievement. Stella Maris School invites parents/guardians to donate some of their valuable time at the school by volunteering to work in such capacities as field trip supervisors, hot lunch helpers, etc. We would be glad to have parents/guardians share their talents with us. Stella Maris School is fortunate to have a strong and viable Catholic School Advisory Council which provides a liaison for parents/guardians, school, parish, community, and the WECD SB.

PARKING

Parents/guardians and visitors are asked to follow the parking signs in front of the school. Please **DO NOT** at any time block the bus routes or the front entrance, as this is needed for students with special needs and for the smooth flow of our Kiss and Ride program. **Please DO NOT EXIT YOUR VEHICLE unless you are in a designated parking spot. At no time should your car be unattended unless it is parked in a legal spot.**

ACCESS TO STUDENTS/TEACHERS

In accordance with Board policy and Ministry regulations, all visitors (including parents/guardians) must report to the office, sign the Visitors' Book, and inform the office as to the purpose of their visit. All staff have been instructed to inquire of any visitor, in the hallway or classroom areas, whether they have spoken to the principal or secretary. Anyone entering a teaching area without office approval will be redirected to the main office. In order to provide for the safety of all students, access to students for forgotten lunches, books, messages, etc. must come through the office. This also includes access to students in the school yard.

An open line of communication between home and school is certainly one of our most important goals. Written communication in students' agendas, phone calls to teachers, and/or meetings with teaching staff are all encouraged; however, unscheduled meetings at entry or dismissal times are neither appropriate nor productive. At these times, teachers have responsibilities for their entire class and discussions with parents/guardians should occur at another time.

COMMUNICATION PROCEDURES

From time to time students and teachers may have a difference of opinion. When differences occur, it is very important that we all keep an open mind and communicate with one another. Most often, simply talking it over will clear up any difficulties. Outlined below are the steps to follow if problems occur:

- The student or parent/guardian should approach the teacher for discussion.
- If the discussion did not lead to a resolution, and/or was not productive, then parents/guardians should arrange a meeting with the principal/vice-principal.
- If a satisfactory resolution to the disagreement cannot be made by the principal/vice-principal, a conference with parents/guardians, teacher and principal/vice-principal may be arranged.

It is not advisable to discuss or post on social media issues or concerns with other parents/guardians as this usually leads to rumors or incorrect information being spread. Parents/guardians should seek clarification from the teacher or school first.

VANDALISM

Vandalism shall result in disciplinary action. Vandalism is defined as any malicious attempt to manipulate, harm or destroy data or equipment of another user, or any of the networks that are connected to the Internet. This includes, but is not limited to the deliberate infection of school computers with viruses.

BULLYING PREVENTION AND INTERVENTION

In recognition of the importance of addressing bullying, which can have a significant impact on student safety, learning and the school climate, bullying has been added to the list of infractions for which suspension must be considered.

Bullying is typically a form of ***repeated, persistent, and aggressive*** behaviour directed at an individual or individuals that is intended to cause (or should be known to cause) fear and distress and/or harm to another person's body, feelings, self-esteem, or reputation.

Bullying adversely affects:

- A students' ability to learn.
- Healthy relationships and the school climate.
- A school's ability to educate its students.
- Bullying will not be accepted on school property, at school-related activities, on school buses, or in any other circumstances (e.g. online) where engaging in bullying will have a negative impact on the school climate.

EMERGENCY AND CRISIS RESPONSE PLAN

Police-Directed Lockdown Protocol

Police will contact the principal or designate when a police incident requires a school to enter a lockdown.

The Principal or designate will then contact the Communications Coordinator or designate to inform them of the police-directed lockdown.

The Communications Coordinator or designate will notify the Director and the Superintendents about the police-directed lockdown.

The Communications Coordinator or designate will establish a link with the relevant police service(s) via 911. The Staff Sergeant or designate will provide 30-minute updates to the Communications Coordinator or designate. The Communications Coordinator or designate will then forward the information to the principal(s) and to the local radio stations.

All administration, staff and students will remain in the school until notified by the Communication Coordinator or designate that the lockdown is terminated.

No person will be allowed to enter or leave the school during the lockdown.

One cell phone, one assigned to the Principal, will be designated as the primary communication link during the lockdown.

Lockdown drills will be conducted twice per academic year at each school.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD CODE OF CONDUCT

The following Code of Conduct for the Windsor-Essex Catholic District School Board is aligned with the Provincial Code of conduct.

All members of the school community must:

- Respect and comply with all applicable federal, provincial, and municipal laws;
- Demonstrate honesty and integrity;
- Respect differences in people, their ideas, and their opinions;
- Treat one another with dignity and respect at all times, and especially when there is disagreement;
- Respect and treat others fairly, regardless of, for example, race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, gender, sexual orientation, age, or disability;
- Respect the rights of others;
- Show proper care and regard for school property and the property of others;
- Take appropriate measures to help those in need;
- Seek assistance from a member of the school staff, if necessary, to resolve conflict peacefully;
- Respect all members of the school community, especially persons in positions of authority;
- Respect the need of others to work in an environment that is conducive to learning and teaching;
- Not swearing at a teacher or at another person in a position of authority.

BILL 212-LEGISLATIVE CHANGES TO THE SAFE SCHOOLS ACT

The Education Act, as amended by the Education Amendment Act (Progressive Discipline and School Safety), 2007 was implemented to effectively combine discipline with opportunities for students to continue their education. The legislative changes were implemented through Bill 212 and came into effect on February 1, 2008. Highlights of the legislative amendments are outlined on the following pages. Please refer to our school website and the WECDSB website to access board policies and procedures for a more detailed understanding of the legislative requirements.

SUSPENSIONS

ACTIVITIES LEADING TO A POSSIBLE SUSPENSION

A principal/vice-principal shall consider whether to suspend a student if he/she, after investigation, determines that the student has engaged in any of the following activities while at school, at a school-related activity, or in any other circumstances where engaging in the activity will have an impact on school climate, taking into account any mitigating and other factors that might be applicable in the circumstances.

The infractions for which a suspension may be imposed by the principal include:

- Uttering a threat to inflict serious bodily harm on another person;
- Possessing vapes, e-cigarettes, tobacco, alcohol or restricted drugs.
- Being under the influence of alcohol.
- Swearing at a teacher or at another person in a position of authority;
- Committing an act of vandalism that causes extensive damage to school property at the pupil's school or to property located on the premises of the student's school;
- Bullying;
- Any act considered by the principal to be injurious to the physical or mental well-being of members of the school community; or to the moral tone of the school; or
- Any act considered by the principal to be contrary to the Windsor-Essex Catholic District School Board or School Code of Conduct.
- A pupil may be suspended only once for an infraction and may be suspended for a minimum of (1) school day and a maximum of twenty (20) school days.

SUSPENSION PENDING EXPULSION

Subject to mitigating and other factors, a principal shall suspend/expel a student if he/she has reasonable grounds to believe that the student has engaged in any of the following activities while at school, at a school-related activity or in other circumstances where engaging in the activity will have an impact on the school climate. The principal will promptly conduct an investigation to determine if he/she will recommend to the board that the student be expelled by the board.

These infractions include but are not limited to:

- Possessing a weapon, including possessing a firearm;
- Using a weapon to cause or to threaten bodily harm to another person;
- Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner;
- Committing sexual assault;
- Trafficking in weapons, illegal or restricted drugs;
- Committing robbery;
- Giving alcohol to a minor;
- An act considered by the principal to be significantly injurious to the moral tone of the school and/or to the physical or mental well-being of others;
- A pattern of behaviour that is so inappropriate that the pupil's continued presence is injurious to the effective learning and/or working environment of others;
- Activities engaged by the student on or off the school property that causes the student's continuing presence in the school to create an unacceptable risk to the physical or mental well-being of other person(s) in the school or board.

- Activities engaged in by the student on or off school property that have caused extensive damage to the property of the board or to goods that are/were on board property.
- The student has demonstrated through a pattern of behaviour that s/he has not prospered by the instruction available to him or her and that s/he is persistently resistant to making changes in behaviour which would enable him or her to prosper; or
- Any act considered by the principal to be a serious violation of the Board or school Code of Conduct.
- **Certain infractions may require police involvement as outlined in the Police/School Board Protocol.**

PROGRAMS FOR STUDENTS ON LONG-TERM SUSPENSION OR EXPULSION

A student who has been suspended for 6 school days or greater will be eligible to access an alternative to suspension program for suspended students developed by the board. Although a student is not compelled to participate in the program, they are strongly encouraged to do so.

Program for Students on a Suspension of Six to Ten School Days: The program provided for in the Student Action Plan will have an academic component to support the student on a long-term suspension of six to ten days in continuing his/her education. For students on a suspension of six to ten school days, the principal shall consider what types of support, if any, the student may require and shall assist in making that support available.

Programs for Students on a Suspension of Eleven to Twenty School Days: The program for the student that is suspended 11 days or greater will consist of both an academic component as described above, and a non-academic component. The purpose of the non-academic component is to assist students on a long-term suspension in the development of positive attitudes and behaviours. Counseling through our board, as well as community agencies will be made accessible to the student.

EXPULSIONS

A student may be expelled either from his or her school only or from all schools of the board. If a student is expelled from his or her school only, he or she will be assigned to another school of the board. If a student is expelled from all schools of the board, he or she will be assigned to a board program for expelled students. The program for expelled students will have an academic and a non-academic component (as described above) that the student must complete if the student decides to access the program. When a student has successfully met the objectives of the program for expelled students, he or she may be admitted to school.

PROGRESSIVE DISCIPLINE AND SUPPORTING POSITIVE BEHAVIOUR

Progressive discipline is a whole school approach that utilizes a continuum of interventions, supports and consequences to address inappropriate student behaviour and to build upon strategies that promote positive behaviours. When inappropriate behaviour occurs, disciplinary measures will be applied within a framework that shifts the focus from one that is solely punitive to one that is both corrective and supportive. Schools will utilize a range of interventions, supports, and consequences that include learning opportunities for reinforcing positive behaviour while helping students make good choices. For students with special education needs, interventions, supports, and consequences will be consistent with the student's strengths, needs, goals, and expectations contained in his or her Individual Education Plan (IEP). In rare cases of school evacuation occurring after the school day begins, the office personnel will be notifying the parents/designates at home or at an emergency number to pick up their children.

STELLA MARIS CATHOLIC ELEMENTARY SCHOOL

STELLA MARIS



A GREAT PLACE TO LEARN AND GROW