

STELLA MARIS CATHOLIC ELEMENTARY SCHOOL
CATHOLIC SCHOOL ADVISORY COUNCIL
MEETING MINUTES

DATE: Monday, May. 27, 2024

TIME: 6:00 p.m.

LOCATION: Staff Room

Heavenly Father,

We gather here to begin an important meeting,
for the goodness of our children, the children
You have granted to us
to love, to care for, and to educate.

Please be present here among us. Brighten our minds,
and open our hearts, so that we can find Your will
in everything we face together.

May we speak to and listen to one another
with kindness and respect, so that every word
we say will glorify Your name.
Help us to learn, share, and understand
one another for the sake of our beloved school and children.

Amen

Attendees: Mrs Fox, Mr. Fox, Mr. Serran, Mrs. Jenna McVitty, Mrs. Marisa Wismer (Principal)
Ms. Cailin Bosnyak (Vice Principal), Mr. Frank Ditomasso

Regrets: Mrs. Balint, Mrs. Lukic, Ms.Mullins

1. Approval of Minutes
2. Trustee Report – Frank Ditomasso
3. Principal/Vice-Principal Report—Marisa Wismer/Cailin Bosnyak
 - Student Achievement Plan items (see notes from March principal’s meeting and forward feedback to Melissa Farrand) and link to survey (link was already sent to all members; review feedback)
 - A year in review:

- So many wonderful events and initiatives have taken place since our last meeting in February (too many to name)! Be sure to check our calendars and social media accounts for pictures, posts, and relevant dates.
- Our school beautification project is almost completed with only the gym to be painted and a few minor touch-ups in various locations to take place. We are waiting on a cross for the front.
- Fundraising review:
 - Food days were very well-received and will continue next year (Oct. to May).
 - Looking for feedback on the MacMillan's Cookie/Muffin Dough and Pizzeremo Pizza by Orlando fundraisers.
 - Mr. Serran and Mrs. McVitty suggested that perhaps two food fundraisers were too much. The idea of Christmas greenery baskets was presented.
 - Mrs McVitty suggested partnering with local pizza shops to host "Stella Maris evenings".
 - We will also look into expanding food choices if we move forward with McMillans.
 - Mrs. Fox asked if any money from hot lunches went to the grade 8 Muskoka trip. Mrs. Wismer explained that the K of C fish fry and Richmond Popcorn sales were designated fundraisers for Muskoka.
 - Tentative staffing assignments have been given. These assignments, along with class compilations, are subject to change up until the end of September 2024. If the same procedure implemented in September 2023 is used, students will find out class placement in the last week of August before the labour day weekend.
- This is our last meeting of the year and we would like to thank all of you for your participation in this year's CSAC and other events. Please spread the word to other families as we will be holding our first meeting/elections late September or early October and we would love to get more parents/guardians involved.
- The Book Fair was a huge success. Thank you to those of you who were able to donate your time. We wouldn't have been able to do it without you. We are happy to announce that we earned roughly \$3500 in rewards points that we intend to use towards the purchase of classroom supplies and resources.
- We are proud to announce that Stella Maris was awarded with Ophea Healthy Schools Gold Level Certification this month. This award is the culmination of many months of initiatives and activities designed to support the mental well-being of our students. We are very proud of our staff and students who worked towards achieving this goal throughout the year.
- Mr. Serran asked the following questions;
 1. Why has the board not communicated the agendas for the last few PA days? Mrs. Wismer showed the council the area on the board website where this information is posted.

2. Mr. Serran had further questions regarding a specific area of the Student Action Plan. He had concerns with the section that outlined the Ministry's ability to combine publicly funded systems at their discretion for cost effectiveness. Mrs. Wismer explained while this is not a new policy, this is not something that is done in haste. A lot of factors go into the review of school status (i.e. boundary reviews and restructuring, school amalgamation etc.)

4. Chair Report –NA

5. Treasurer Report— Jenna McVitty

Mrs. McVitty reported a balance of \$3400.

Mrs. Wismer pointed out that the council Pizzaremo fundraiser raised an additional \$3900.

It was agreed that council would cover the following costs;

-\$1000 for graduation

-\$2000 for school beautification

-\$2000 (approx.) for agendas

-unknown costs for tech updates (i.e. projectors)

Mrs. McVitty questioned the need for agendas in the older grades or when teachers do not reinforce their use. It was decided that agendas continue to be a useful tool for primary/junior students for time management and organization with teacher buy-in.

6. Secretary Report – Cassie Balint - N/A

7. Fundraising Report— NA

8. Staff Representative Report -- NA

9. Miscellaneous

-Mrs. McVitty provided positive feedback regarding the OSNP program.

-Mrs. McVitty questioned the amount of screen time during instructional time in the days leading up to holidays. Mrs. Wismer acknowledged the concern and committed to bringing it up as a discussion point to begin the school year.

10. Next Scheduled Meeting: Elections and Meeting #1 September/October 2024

11. Motion to Adjourn