



POLICY:	SC:17
EFFECTIVE:	June 8, 2004
AMENDED:	January 12, 2010
RELATED POLICIES:	See references
REPEALS:	
REVIEW DATE:	2017-2018

1.0 Objective

- 1.1 In striving to maintain safe and secure learning environments for students, staff and community members, the Board will employ video security surveillance systems at those schools and facilities, owned by the Board, deemed necessary by the Director of Education.

2.0 Guiding Principles

- 2.1 Surveillance equipment shall be employed by the Board where necessary to comply with responsibilities under the *Education Act* and the duties of its employees as set out in the *Education Act* and Regulations. The Board shall use video surveillance and the resulting records for inquiries and proceedings related to maintaining the health, welfare and safety of students, staff, and visitors while on school board/authority property and for the protection of school property.

3.0 Specific Directives

- 3.1 The Director of Education is authorized to develop administrative procedures necessary for the implementation of this policy that comply with the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*.
- 3.2 Principals and/or other designated employees and service providers are to review and comply with this policy, administrative procedures, and relevant legislation in performing their duties and functions related to the operation of the video surveillance system.
- 3.3 Employees will be subject to discipline for knowingly or deliberately breaching this policy, supporting procedures or the provisions of MFIPPA.
- 3.4 Service providers who fail to comply with this policy, supporting procedures, or the provisions of MFIPPA will be considered to be in breach of contract, leading to penalties up to and including contract termination.
- 3.5 This policy and any supporting procedure shall not apply to covert surveillance which the Board may be required to undertake in limited case specific circumstances.

4.0 Responsibility for Implementation

4.1 The Director of Education shall be responsible for the implementation of this policy.

5.0 Review and Evaluation

5.1 The policy shall be reviewed during the 2017-2018 policy review cycle and subsequently every 3 years.

6.0 References and Acknowledgements

Legislation:

Municipal Freedom of Information and Protection of Privacy Act
Education Act and regulations

Standards and Guidelines:

Guidelines for Using Video Surveillance Cameras in Schools (Information and Privacy
Commissioner of Ontario)

Related Board Policy:

B: 05 Property Damage/Vandalism/Theft
H: 06 Health and Safety of Employees
H: 19 Violence Prevention in the Workplace
SC: 13 Release of Student Information
SC: 15 Code of Conduct
ST: 05 Student Discipline Policy
Pr ST: 05 Student Discipline Procedure

Acknowledgements:

The Board acknowledges the contribution of the members of the Privacy and Information Management Taskforce in the development of this policy document.