



POLICY:	H:15
EFFECTIVE:	Oct.24, 2000
AMENDED:	March 31, 2009
RELATED POLICIES:	H: 07 H:05 H: 01, Pr H: 01B, Pr H:15
REPEALS:	
REVIEW DATE:	2017-2018

1.0 Objective

- 1.1 To provide for principal and vice-principal transfers that are beneficial to school communities and the school system.

2.0 Guiding Principles

- 2.1 The Windsor-Essex Catholic District School Board recognizes that the transfer of principals and vice-principals can be beneficial to the students, teachers, as well as the school community.
- 2.2 The Board believes that principal and vice-principal transfers provide a broader experience base for each principal and vice-principal and expose various school communities to new leadership.

3.0 Specific Directives

- 3.1 The Director of Education shall develop administrative procedures to ensure that principal and vice-principal transfers are instituted when it is determined to be in the best interest of the school and school system.
- 3.2 Prior to implementing a transfer, the Director shall consider the views of the Board Trustee (s) representing the affected school (s), the Principals/Vice-Principals being considered for transfer, and school councils.
- 3.3 The Director shall report as information to the Board of Trustees all Principal/Vice-Principal transfers prior to public announcement.

4.0 Responsibility

- 4.1 The Director and his or her designate (s) are responsible for the implementation of this policy and any supporting procedure.

5.0 Review and Evaluation

5.1 This policy shall be reviewed in the 2017-2018 policy review cycle.

6.0 References

Board Policy H: 01 Staff Performance Management

Board Policy H: 05 Hiring Procedures – Administrative and Support Staff

Board Policy H: 07 Selection Process Principals and Vice-Principals

Board Procedure Pr H: 15 Transfer of Principals and Vice-Principals

Board Procedure Pr H: 01B Staff Performance Management for Principals and Vice-Principals