



January 24th, 2017

Cultural Exchange Program Opportunity

Dear Parent or Guardian,

Back in November, a representative from the **Ken's Cultural Exchange - Spain** program visited your school to speak with your son or daughter about the opportunity to spend 3 months in Spain in February 2018. This opportunity is open to students entering grades 9-12 in the fall of 2017. This cultural experience allows your child to spend three months in Spain while also providing your family with the pleasure of hosting a Spanish student for a three month period - thus the premise of an exchange program.

We invite you to attend the virtual **Parent Information Meeting on Sunday, March 26th at 1:00 PM**. The meeting will be held via the **online service SKYPE**. Instructions for using the service are on the following page.

Program director Teresa Maria Julian will conduct the meeting and present the logistics and details of the program, answering any questions and addressing any concerns. In the meantime, please visit our website, www.culturalexchange.es, for more details or browse our social media pages on Facebook and Instagram.

Teresa's direct contact details are available below for those unable to attend the meeting, or for those who have questions or concerns to ask before or after.

Teresa Maria Julian
Program Director
+34 651 899 093
director@culturalexchange.es

Thank you for considering this unique opportunity. **PLEASE NOTE THAT THIS IS THE LAST AND FINAL CALL FOR ANY INTERESTED STUDENTS. THE CLOSING DEADLINE FOR THE 2017-2018 YEAR IS FRIDAY, MARCH 31ST**. For any parents who would like to speak with Teresa before the parent meeting, please contact her directly.

Nadia Desjardins
WECD SB International Education Program



SKYPE INSTRUCTIONS

This online service allows for large-scale screen sharing so that a presenter can show a slideshow or video from their own computer to numerous viewers at once.

To access the meeting, simply copy and paste or type the following address into any browser:

Join Skype Meeting

<https://meet.lync.com/kensculturalexchange/kensculturalexchange/S19MXAXD>

[First Skype Meeting?](#)

When you click on the link above or put it into the browser, you will receive a message to quickly download a skype for business attachment. It usually takes no more than 2 to 5 minutes. From there, you will be able to access the meeting immediately.

Join a Skype Meeting with Skype for Business Web App

If you don't have the desktop version of Skype for Business, or don't have a Skype for Business account, you can use Skype for Business Web App to join a Skype Meeting from your browser.

Important: You don't need to download or install any apps to join a Skype Meeting with Skype for Business Web App. Just select the link in the meeting request email and follow the instructions in the browser window to join.

If you would like to try the set up beforehand, simply email Teresa and she will be happy to practice with you.