



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Terry Lyons

REGULAR BOARD MEETING
Tuesday, June 12, 2018 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room

MINUTES

PRESENT

Trustees: F. Alexander B. Mastromattei
F. Costante L. Soulliere, *Vice-Chair*
M. DiMenna S. Tope
F. DiTomasso F. Valentinis
B. Holland, *Chair*

G. Santin, Student Trustee
C. Sloan, Student Trustee
Rev. L. Brunet, Board Chaplain

Regrets:

Administration: T. Lyons (Resource) S. Fields C. Norris
E. Byrne M. Farrand M. Seguin
D. Fister J. Ibrahim J. Ulicny
P. King G. McKenzie

Recorder: B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:00 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – All Trustees present. Student Trustee Sloan sent his regrets due attending St. Thomas of Villanova’s high school athletic banquet.

Chair Holland welcomed Communications Coordinator’s co-op student Lindsay Hanifan and new Windsor Star education reporter Mary Caton.

4. Approval of Agenda

AMENDMENT

WALK-ON Report: Tender Approval – Chiller System Replacement at Our Lady of Perpetual Help Catholic Elementary School

Moved by Trustee Mastromattei and seconded by Trustee Tope that the June 12, 2018 Regular Board meeting agenda be approved as amended. Carried

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: None

6. Presentations: None

7. Delegations: None

8. Action Items:

a. Previous Meeting Minutes

- i) Minutes of the Special Committee of the Whole Board In-Camera meeting of May 22, 2018

Moved by Trustee DiMenna and seconded by Trustee Valentinis that the Minutes of the Special Committee of the Whole Board In-Camera meeting of May 22, 2018 be adopted as distributed. Carried

- ii) Minutes of the Regular Board Meeting of May 22, 2018

Moved by Trustee Tope and seconded by Trustee Soulliere that the Minutes of the Regular Board meeting of May 22, 2018 be adopted as distributed. Carried

b. Items from the Committee of the Whole Board In-Camera meeting of June 12, 2018

Vice Chair Soulliere reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board in-camera meeting on June 12, 2018 pursuant to the Education Act - Section 207, to consider other matters permitted or required to be kept private and confidential under the Municipal Freedom of Information and Protection of Privacy Act.

Items from the June 12, 2018 In-Camera meeting.

Moved by Trustee Soulliere and seconded by Trustee Mastromattei that the Board receive as information the discussions exempt from access under Protected Information matters, items 14a and 14d. Carried

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board approve the recommendation exempt from access under Protected Information matters, item 14b. Carried

Moved by Trustee Soulliere and seconded by Trustee Tope that the Board approve the recommendation exempt from access under Protected Information matters, item 14c. Carried

9. Communications:
- a. External (Associations, OCSTA, Ministry): None
 - b. Internal (Reports from Administration): None
10. Committee Reports:
- a. Report: Special Education Advisory Committee (SEAC) Minutes of April 26, 2018
Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Minutes of the Thursday, April 26, 2018 Special Education Advisory Committee meeting as information. Carried
 - b. Report: Special Education Plan Amendments - 2018
Moved by Trustee DiMenna and seconded by Trustee DiTomasso that the Board approve the amendments to the Special Education Plan 2018; and
That the amendments be submitted to the Ministry of Education. Carried
11. Unfinished Business: *None*
12. New Business:
- a. Report: Amended Draft Policy H: 07 Selection Process Principals and Vice-Principals, *final approval*
Moved by Trustee Soulliere and seconded by Trustee Alexander that the Board provide final approval to Draft Amended Board Policy H: 07 Selection Process Principals and Vice-Principals; and
That the Board receive as information Administrative Procedure Pr H: 07 Selection Process Principals and Vice-Principals. Carried
 - b. Report: Amended Draft Policy ST: 24 Special Education Equipment, *final approval*
Moved by Trustee Valentinis and seconded by Trustee DiTomasso that the Board provide final approval of Draft Amended Policy ST: 24 Special Education Equipment; and
That Board receive Administrative Procedure Pr ST: 24 Special Education Equipment as information. Carried
 - c. Report: New Draft Policy F: 06 Investment of Board Funds, *approval in principle*
Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board approve, in principle, New Draft Board Policy F: 06 Investment of Board Funds. Carried
 - d. Report: Amended Draft Policy H: 01 Staff Performance Management, *approval in principle*
Moved by Trustee Mastromattei and seconded by Trustee Costante that the Board approve in principle, Draft Amended Board Policy H: 01 Staff Performance Management. Carried

- e. Report: Tender Approval - Roof Replacements – F.J. Brennan Catholic High School, Sacred Heart, Christ the King, St. John the Baptist and St. John the Evangelist Catholic Elementary Schools.

Moved by Trustee Tope and seconded by Trustee Costante that approval be given to the award of tender and the issuance of multiple purchase order contracts for roof replacements at F.J. Brennan Catholic High School in the amount of \$32,958 plus HST to Gillett Roofing Inc.; Sacred Heart Catholic Elementary, Christ the King Catholic Elementary, St. John the Baptist Catholic Elementary and St. John the Evangelist Catholic Elementary Schools in the amount of \$770,218 plus HST to Horizon Roofing Ltd. all to be funded from the approved 2017-18 School Condition Improvement Budget. *Carried*

- f. Report: 2018-19 Final Draft Budget

Moved by Trustee Alexander and seconded by Trustee Soulliere that the 2018-19 Draft Budget Estimates be received and that the documents be tabled for a 2 week period to permit further stakeholder and community input, with the final budget, as may be amended, to be brought forward for approval by the Board at its meeting scheduled for June 25, 2018. *Carried*

- g. **WALK-ON Report:** Tender Approval – Chiller System Replacement at Our Lady of Perpetual Help Catholic Elementary School

Moved by Trustee Soulliere and seconded by Trustee Valentinis that approval be given to the award of tender and the issuance of a purchase order contract for Chiller System replacement at Our Lady of Perpetual Help Catholic Elementary School in the amount of \$325,742 plus HST to Johnson Controls Canada LP, to be funded from the approved 2017-18 School Condition Improvement Budget. *Carried*

13. Notice of Motion: None

14. Remarks and Announcements:

- a. Chairperson of the Board – No comments this evening.

- b. Director of Education

Looking back on our successes....

Last month administration announced that the Board had applied to establish the first ever International Baccalaureate Primary Years Program (PYP) in Windsor-Essex at Christ the King (CTK) Catholic Elementary School. On May 30th the Board was approved as an IB PYP candidate school, and will pursue authorization for CTK to become an IB World School.

The First Annual Charity Golf Tournament at Roseland was a huge success. A total of 147 golfers and 31 lunch attendees. Thank you to the 80 organizations who sponsored a hole and the numerous companies who donated door prizes. Next year's tournament is Saturday, June 8th.

Looking ahead.....

On June 14th the Catholic Education Centre will be celebrating an end of the year mass, luncheon and soccer baseball game. Names of staff interested in playing the soccer baseball game were placed in a hat and a “draft” was held. The team captains are Director Lyons and Superintendent Norris.

The Board’s Long Service and Retirement Banquet is being held on June 15th. Congratulations to these recipients for their years of service and best wishes to our retirees.

c. Board Chaplain Brunet commented on the upcoming Retirement Banquet.

15. Remarks/Questions by Trustees

Trustee Tope attended the June 8th Secondary Day of Champions and thanked school administrators for their continued commitment to this worthwhile and enjoyable day.

Student Trustee Santin mentioned after school clubs are available for those students requiring assistance when preparing for exams; June is a busy month with the conclusion of various initiatives; and the last Student Senate meeting of the year is Wednesday, June 13th.

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- **MONDAY**, June 25, 2018
- **Tuesday**, September 25, 2018
- **Tuesday**, October 23, 2018
- **Tuesday**, November 27, 2018
- **Tuesday**, December 4, 2018 – *Inaugural Meeting*
- **Tuesday**, January 29, 2019
- **Tuesday**, February 26, 2019
- **Tuesday**, March 26, 2019
- **Tuesday**, April 23, 2019
- **Tuesday**, May 28, 2019
- **Tuesday**, June 11, 2019
- **MONDAY**, June 24, 2019

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: Not Required

19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

20. Adjournment – There being no further business, the Regular Board meeting of June 12, 2018 adjourned at 7:59 p.m.

Not Approved

Barbara Holland
Chairperson of the Board

Terry Lyons
Director of Education & Secretary of the Board