



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Barbara Holland  
DIRECTOR OF EDUCATION: Terry Lyons

**REGULAR BOARD MEETING**  
**Tuesday, February 27, 2018 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Board Room**

**MINUTES**

**PRESENT**

**Trustees:** F. Alexander L. Soulliere, *Vice-Chair*  
F. Costante S. Tope  
M. DiMenna(*electronically*) F. Valentinis  
F. DiTomasso  
B. Holland, *Chair*

G. Santin, Student Trustee  
C. Sloan, Student Trustee  
Rev. L. Brunet, Board Chaplain

**Regrets:** Trustee Mastromattei

**Administration:** T. Lyons (Resource) S. Fields M. Seguin  
E. Byrne J. Ibrahim J. Ulicny  
P. King G. McKenzie

**Recorder:** B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:00 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – Trustee Mastromattei sent his regrets due to his vacation. Trustee DiMenna is participating electronically.
4. Approval of Agenda – No amendments this evening.

**Moved by Trustee DiTomasso and seconded by Trustee Valentinis that the February 27, 2018 Regular Board meeting agenda be approved as distributed. *Carried***

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Chair Holland disclosed interest in relation to agenda item 12c) Tender Approval HVAC Equipment Replacement - Cardinal Carter and St. Thomas of Villanova Catholic Secondary Schools due to the successful bidder is a client and did not participate in the discussion or vote on any question raised on that item.

6. Presentations: *None*

7. Delegations: *None*

8. Action Items:

a. Previous Meeting Minutes

- i) Minutes of the Committee of the Whole Board In-Camera meeting of January 16, 2018

**Moved by Trustee Tope and seconded by Trustee DiTomasso that the Board approve the Minutes of the Committee of the Whole Board In-Camera meeting of January 16, 2018. Carried**

- ii) Minutes of the Emergency Committee of the Whole Board In-Camera meeting of January 30, 2018

**Moved by Trustee Soulliere and seconded by Trustee Tope that the Board approve the Minutes of the Emergency Committee of the Whole Board In-Camera meeting of January 30, 2018. Carried**

- iii) Minutes of the Regular Board Meeting of January 30, 2018

**Moved by Trustee DiTomasso and seconded by Trustee Alexander that the Board approve the Minutes of the Regular Board Meeting of January 30, 2018. Carried**

- b. Items from the Emergency Committee of the Whole Board In-Camera meeting of January 30, 2018 and Special Committee of the Whole Board In-Camera meeting of February 27, 2018

Vice Chair Soulliere reported that the Windsor-Essex Catholic District School Board convened a closed Emergency Committee of the Whole Board in-camera meeting on January 30, 2018 pursuant to the Education Act - Section 207, to consider real property matters and other matters permitted or required to be kept private and confidential under the Municipal Freedom of Information and Protection of Privacy Act.

In addition, the Windsor-Essex Catholic District School Board convened a closed Special Committee of the Whole Board meeting on February 27, 2018 pursuant to the Education Act - Section 207, to consider specific personnel, property, labour relations matters and other matters permitted or required to be kept private and confidential under the Municipal Freedom of Information and Protection of Privacy Act.

From the January 30, 2018 meeting:

**Moved by Trustee Soulliere and seconded by Trustee Tope that the Board receive as information an update on a property matter and the Board was in favour of Administration's recommendations. *Carried***

From the February 27, 2018 meeting:

**Moved by Trustee Soulliere and seconded by Trustee DiTomasso that the Board receive as information matters pertaining to personnel, property, labour and protected information. *Carried***

**Moved by Trustee Soulliere and seconded by Trustee Tope that the Board approve the recommendations suggested by the Ontario Catholic School Trustees' Association pertaining to a protected information matter. *Carried***

9. Communications:
  - a. External (Associations, OCSTA, Ministry): *None*
  - b. Internal (Reports from Administration): *None*
10. Committee Reports:
  - a. Report: Report: Parent Involvement Committee (PIC) Executive Meeting Minutes of November 20, 2017

**Moved by Trustee DiTomasso and seconded by Trustee Valentinis that the Board receive the Minutes of the Parent Involvement Committee (PIC) Executive Meeting held on November 20, 2017 as information. *Carried***

- b. Report: Equity and Inclusion Advisory Committee Minutes of November 29, 2017

**Moved by Trustee Alexander and seconded by Trustee Valentinis that the Board receive the Minutes of the Equity and Inclusion Advisory Committee meeting held on November 29, 2017 as information. *Carried***

- c. Report: Indigenous Education Advisory Committee Minutes of November 8, 2017

**Moved by Trustee Soulliere and seconded by Trustee Costante that the Board receive the Minutes of the November 8, 2017 Indigenous Education Advisory Committee meeting as information. *Carried***

11. Unfinished Business: *None*

12. New Business:

- a. Report: Draft New Policy T:08 Use of Board Resources for Trustees Seeking Re-Election, *final approval*

**Moved by Trustee Soulliere and seconded by Trustee DiTomasso that the Board provide final approval of new Draft Policy T:08 Use of Board Resources for Trustees Seeking Re-Election; and**

**That the Board receive the Administrative Procedure T:08 Use of Board Resources for Trustees Seeking Re-Election for information. Carried**

- b. Report: Draft Amended Policies H:08 Workplace Harassment and H:19 Violence in the Workplace, *approval in principle*

**Moved by Trustee Valentinis and seconded by Trustee Soulliere that the Board approve in principle, Draft Amended Board Policies H: 08 Workplace Harassment and H: 19 Violence Prevention in the Workplace. Carried**

*In compliance with By-Law 7:05, Vice Chair Soulliere presented item 12c) due to Chair Holland's conflict of interest.*

- c. Report: Tender Approval HVAC Equipment Replacement - Cardinal Carter Catholic Secondary School and St. Thomas of Villanova Catholic Secondary School

**Moved by Trustee Tope and seconded by Trustee Valentinis that approval be given to the award of tender and the issuance of purchase order contracts for HVAC equipment replacements at Cardinal Carter Catholic Secondary School in the amount of \$527,000 plus HST and St. Thomas of Villanova Catholic Secondary School in the amount of \$347,000 plus HST to Haller Mechanical Contractors Inc., to be funded from the approved 2017-18 School Condition Improvement Budget. Carried**

- 13. Notice of Motion: None

- 14. Remarks and Announcements:
  - a. Chairperson of the Board

Since the Board does not meeting again until after March Break, Chair Holland wished everyone a restful, enjoyable break.

- b. Director of Education provided the following comments:

***Looking back on our successes...***

JK Open Houses were extremely successful this year as hundreds of prospective new parents and their children came out to check out our schools. Red carpets were rolled out, there were photo shoots, interactive displays as well as t-shirts, name tags, and popcorn for our future JKs. Thank you to the Principals, Vice Principals, staff and our high school student ambassadors. You represented the board well.

Congratulations and good luck to the Assumption Senior boys' basketball team as SWOSSA champions. We wish them good luck as they head off to the OFFSSA championship in Pembroke March 5 to 7.

Windsor Symphony conductor Robert Franz recently stopped by St. Anne High School to lead the concert band rehearsal. Students and Maestro Franz enjoyed the day, and coincidentally, he was interviewed by CBC radio journalist David Gutnick, who is producing a 20-minute radio documentary about our board's music programs, soon to be aired on the national program *Sunday*

*Edition*, hosted by Michael Enright. Mr. Gutnick also interviewed Chair Holland, Superintendent Seguin and a number of teachers and students. Air date has yet to be determined.

Congratulations to Natalie Pallisco, a Grade 12 student at St. Thomas of Villanova Catholic High School, and Nick Harris, a Grade 12 student at F.J. Brennan Catholic High School, who have both been selected as scholarship award winners from the Loran Scholars' Foundation. The Loran Award is valued at \$100,000 over four years, including a \$10,000 annual stipend, tuition waivers from any one of their 25 partner universities, mentorship, and funding for summer internships. It is somewhat uncommon for two students from the same school board to win the award in the same year, so the Board should be very proud of their accomplishments.

Congratulations to all our students who recently received the Sacrament of Confirmation. May you always carry the seven gifts with you each and every day.

***Looking ahead.....***

Student Transportation Services created an App for students and parents to download and receive notifications regarding bus cancellations. Search Busplanner for more information.

This year, the annual Day of Confessions is scheduled for March 21st. Every church across the Diocese of London will be open throughout the day with priests available to celebrate the Sacrament of Reconciliation.

Once again, the Board's Employee Assistance Program will be offering skating on Tuesday, March 13<sup>th</sup> from 4:00 to 6:00 pm at Central Park Athletics.

Director Lyons wished everyone a restful, enjoyable March Break.

c. Board Chaplain Brunet recently saw the movie *Wonder*; a beautiful story of a young boy with a rare medical condition attends middle school for the first time. Fr. Brunet encouraged educators and Trustees to see the movie.

15. Remarks/Questions by Trustees

Trustee Valentinis was impressed with enthusiastic, welcoming and inviting atmosphere during the JK Open Houses and thanked the principals and teachers.

Trustee DiMenna wished everyone a safe and happy March Break.

Trustee DiTomasso also thanked principals and teachers for the effort brought forward during the JK Open Houses.

Trustee Soulliere thanked school staff in particular for the tremendous effort put forth in preparing and welcoming families to their classrooms during the JK Open Houses.

Student Trustee Sloan reported the various activities that have occurred during the past month at our high schools such as fun Valentine activities, Relay for Life, Prom preparations and preparing for the incoming student trustee candidates.

Student Trustee Santin informed Trustees of the student senate “Battery Collection for Zinc”, a WE Initiative. Similar to last year, each homeroom will collect used batteries to assist in the battle of zinc diet deficiencies world-wide.

16. Pending Items: *None*
17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*
  - Tuesday, March 27, 2018
  - Tuesday, April 24, 2017
  - Tuesday, May 22, 2018
  - Tuesday, June 12, 2018
  - **Monday**, June 25, 2018

*Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).*
18. Adjourn to In-Camera meeting, if required: Not Required
19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
20. Adjournment – There being no further business, the Regular Board meeting of February 27, 2018 adjourned at 7:22 p.m.

*Original signed by B. Holland and T. Lyons*

**Barbara Holland**  
*Chairperson of the Board*

**Terry Lyons**  
*Director of Education & Secretary of the Board*