



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Barbara Holland  
DIRECTOR OF EDUCATION: Terry Lyons

**REGULAR BOARD MEETING**  
**Tuesday, January 30, 2018 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Board Room**

**MINUTES**

**PRESENT**

**Trustees:** F. Alexander B. Mastromattei  
F. Costante L. Soulliere, *Vice-Chair*  
M. DiMenna S. Tope  
F. DiTomasso  
B. Holland, *Chair*

G. Santin, Student Trustee  
C. Sloan, Student Trustee  
Rev. L. Brunet, Board Chaplain

**Regrets:** Trustee Valentinis

**Administration:** T. Lyons (Resource) S. Fields C. Norris  
E. Byrne M. Farrand M. Seguin  
D. Fister J. Ibrahim J. Ulicny  
P. King G. McKenzie

**Recorder:** B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:02 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – Trustee Valentinis sent his regrets due to a funeral.
4. Approval of Agenda –  
AMENDMENT:  
DELETION: Item 9b(iii) Verbal Report on Child Care Centres

**Moved by Trustee DiMenna and seconded by Trustee Tope that the January 30, 2018 Regular Board meeting agenda be approved as amended. *Carried***

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: None
6. Presentations:
- a. LORAN (Long-Range Aid to Navigation) Teachers Building Leaders Award: Recipient Diane Nehmetallah

The Loran Teachers Building Leaders Award, supported by the McCall MacBain Foundation, recognizes primary and secondary school teachers who provide early inspiration, guidance and growth opportunities for our scholars.

Each year, graduating Loran Scholars are invited to show gratitude to the teachers who impacted their lives by nominating them for a Loran Teachers Building Leaders Award. Quinn Conlon, Assumption College Catholic High School graduate, nominated Culinary Teacher Diane Nehmetallah due to the profound impact Mrs. Nehmetallah had on her personal leadership journey, particularly through her deep humility and life long commitment to serving others.

Humbled and honoured, Ms. Nehmetallah thanked Ms. Conlon for this amazing recognition citing her profession is to give students as much support as possible; every student is a gift to her.

Trustee Fabio and Chair Holland congratulated Ms. Nehmetallah.

7. Delegations: No delegations this evening.

8. Action Items:

a. Previous Meeting Minutes

- i) Minutes of the Trustee Organizational Meeting of December 5, 2017

**Moved by Trustee DiMenna and seconded by Trustee Tope that the Minutes of the Organizational Meeting of December 5, 2017 be adopted as distributed. Carried**

- ii) Minutes of the Committee of the Whole Board Meeting of December 12, 2017

**Moved by Trustee Mastromattei and seconded by Trustee Costante that the Minutes of the Committee of the Whole Board in-camera meeting of December 12, 2017 be adopted as distributed. Carried**

- iii) Minutes of the Regular Board Meeting of December 12, 2017

**Moved by Trustee Soulliere and seconded by Trustee Costante that the Minutes of the Regular Board meeting of December 12, 2017 be adopted as distributed. Carried**

- iv) Minutes of the Special Regular Board Meeting of January 16, 2018

**Moved by Trustee Tope and seconded by Trustee DiTomasso that the Minutes of the Special Regular Board meeting of January 16, 2018 be adopted as distributed. Carried**

- b. Items from the Committee of the Whole Board In-Camera meeting of January 16, 2018

Vice Chair Soulliere reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board in-camera meeting on January 16, 2018 pursuant to the Education Act - Section 207, to consider specific personnel and other matters permitted or required to be kept private and confidential under the Municipal Freedom of Information and Protection of Privacy Act.

**Moved by Trustee Soulliere and seconded by Trustee Mastromattei that the personnel and protected information matters discussed during the Committee of the Whole Board in-camera meeting of January 16, 2018 be received as information. Carried**

9. Communications:

a. External (Associations, OCSTA, Ministry):*None*

b. Internal (Reports from Administration):

i) Report: Trustee Attendance – September to December 2017

**Moved by Trustee DiMenna and seconded by Trustee DiTomasso that the Board receive the report Trustee Attendance – August to December 2017 as information. Carried**

ii) Verbal Report: Community Planning & Partnership Annual Announcement

The Ministry of Education released Memorandum 2015: B9 Community Planning Partnerships Guideline on March 26, 2015. The main purpose of the memorandum and guideline is to encourage boards to work with community partners in order to share facilities to the benefit of the boards, students and the community and to optimize the use of public assets owned by school boards.

The information being conveyed today is that the Board currently does not have surplus space which has been specifically declared for facility partnerships. However, the Board is willing to explore potential facility partnerships with any interested parties.

Any potential community partner wishing to discuss future partnership opportunities with the Board can contact the Board's Facilities Services Department.

iii) **Deleted from the Agenda:** Verbal Report: Child Care Centres

iv) Report: Employee Purchasing Card Use 2016-17

**Moved by Trustee Alexander and seconded by Trustee Tope that the Board receive the Employee Purchasing Card Use 2016-17 report as information. Carried**

v) Report: 2016-17 Annual Report on Trustee Expenses

**Moved by Trustee Tope and seconded by Trustee DiTomasso that the Board receive the 2016-17 Annual Report on Trustee Expenses as information. Carried**

- vi) Report: 2017-18 First Interim Financial Variance Report

As requested by Trustee Soulliere, Administration will provide further clarification regarding the Principal/Vice Principal projected variance.

**Moved by Trustee Tope and seconded by Trustee Mastromattei that the 2017-18 First Interim Financial Variance Report be received as information. Carried**

- vii) Report: 2018-19 Budget Schedule

**Moved by Trustee DiMenna and seconded by Trustee Tope that the 2018-19 Budget Schedule be received as information. Carried**

- viii) Report: Windsor-Essex Student Transportation Services (WESTS) Annual Report for the Year Ended August 31, 2017

**Moved by Trustee DiMenna and seconded by Trustee Tope that the 2016-17 Annual Report from Windsor-Essex - Student Transportation Services (WESTS) be received as information. Carried**

- ix) Report: Fifth Annual State of the Board Report to the Windsor-Essex Catholic Community

Board Chaplin Brunet thanked the Director for his positive attitude and praise of every role in the system.

**Moved by Trustee DiTomasso and seconded by Trustee Soulliere that the Board of Trustees receive the Fifth Annual State of the Board Report to the Windsor Essex Catholic Community as information. Carried**

- x) Report: Strategic Directions and System Priorities for 2018 for the Director and Senior Administration

**Moved by Trustee Mastromattei and seconded by Trustee DiTomasso that the Board receive the Strategic Directions and System Priorities for 2018 for the Director of Education and Senior Administration as information and that it be used in the evaluation of the Director of Education's performance management process as outlined in Board Policy H: 20 Performance Management – Director of Education. Carried**

10. Committee Reports:

- a. Report: Special Education Advisory Committee Minutes of November 16, 2017

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Special Education Advisory Committee Minutes of November 16, 2017 be received as information. Carried**

11. Unfinished Business: *None*

12. New Business:  
a. Report: New Draft Policy T:08 Use of Board Resources for Trustees Seeking Re-Election, *approval in principle*

**Moved by Trustee Alexander and seconded by Trustee Tope that the Board approve in principle New Draft Policy T: 08 Use of Board Resources By Trustees Seeking Re-Election.**  
*Carried*

13. Notice of Motion: None

14. Remarks and Announcements:

- a. Chairperson of the Board Holland thanked the Director for the State of the Board address and Strategic Directions and System Priorities.

- b. Director of Education

***Looking back on our successes...***

Grade 8 Open Houses were a huge success. The effort put forth to welcome the students and their parents was inspiring and appreciated. The open houses not only highlighted the benefits of the academy model, IB program and our unique faith based experience but also provided students and parents with a better understanding of the opportunities we present.

The past couple of months, I've been visiting many of our schools. This has been a great opportunity for me to introduce myself to students and staff, and to learn more about the wonderful things happening in our schools and some of the challenges we face.

I'm sure many of you watched Assumption student Kegun Morkin, as a CBC teen reporter during the Detroit International Auto Show. Kegun did an amazing job and we would like to congratulate him on his success.

I recently attended a Windsor Essex Deanery meeting. This was also a great opportunity for me to introduce myself and learn more about what we can do to strengthen our relationship with our parishes and ensure that we're providing the best faith-based education we can for our students.

Prayers to our students finishing their exams. Semester two begins February 1<sup>st</sup>.

***Looking ahead.....***

JK Registration runs from February 20<sup>th</sup> to March 2<sup>nd</sup>. Open Houses are scheduled at all of our elementary sites on Wednesday, February 21<sup>st</sup>. Trustees, JK registration packets were placed in your agenda package.

Professional development sessions for our principals, teachers and staff continue in numeracy, literacy, religion and mentoring.

The first day of Lent is February 14<sup>th</sup>. Trustees you are welcome to join us for mass.

Our Academies continue to grow and this September the board will offer new academies in manufacturing, girls, boys and co-ed basketball, martial arts, squash, and STEM – Science, Technology, Engineering and Mathematics, as well as two new hockey programs in two of our

elementary schools. Last week Principal of Academies, Kevin Hamlin held a very well attended parent information night at Central Park Athletics. Another information evening is scheduled tonight in Leamington.

This year, the board has two graduating students each up for one of just 34 prestigious national scholarships from the Loran Scholars Foundation: Nick Harris from FJ Brennan Catholic High School, and Natalie Pallisco of St. Thomas of Villanova Catholic High School. Valued at \$100,000 for four years, the scholarship is intended to promote character in young leaders who are committed to serving others. Since 1988, the Loran Scholars Foundation has provided more than \$31.5 million in undergraduate awards to promising young Canadians on the basis of character, service and leadership potential. Natalie and Nick are off to Toronto this week, along with 86 other finalists from across Canada, for their final interviews in the selection process. Good wishes to them on this final step in their journey.

c. Board Chaplain Brunet mentioned Lent begins on February 14<sup>th</sup>.

15. Remarks/Questions by Trustees

Trustee Alexander congratulated Director Lyons for the State of the Board address.

Trustee Mastromattei mentioned he attended, with Superintendent Ulicny and Digital Media Coordinator DiMarco, Principal Desjardins-Koloff and two students, a ceremony at the Staples Store on Ouellette Ave. Staples recently won \$5000 and generously donated the funds to Catholic Central High School. The school intends to purchase 14 new Google Chromebooks for the students.

Student Trustee Sloan mentioned the past month was very successful and recently attended, with Student Trustee Santin, the Ontario Catholic School Trustees' Association (OCSTA) Professional Development Seminar in Toronto. This seminar was a great opportunity to meet other student trustees within the province.

Student Trustee Santin commented on recent events sponsored by or attended by Student Senate.

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, February 27, 2018
- Tuesday, March 27, 2018
- Tuesday, April 24, 2017
- Tuesday, May 22, 2018
- Tuesday, June 12, 2018
- **Monday**, June 25, 2018

*Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).*

18. Adjourn to In-Camera meeting, if required: The Board convened to an Emergency Committee of the Whole Board in-camera meeting following adjournment.
19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
20. Adjournment – There being no further business, the Regular Board meeting of January 30, 2018 adjourned at 8:00 p.m.

*Original signed by B. Holland and T. Lyons*

***Barbara Holland***  
*Chairperson of the Board*

***Terry Lyons***  
*Director of Education & Secretary of the Board*