



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Terry Lyons

REGULAR BOARDMEETING
Tuesday, December 12, 2017 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room

MINUTES

PRESENT

Trustees: F. Costante B. Mastromattei
M. DiMenna, L. Soulliere, *Vice Chair*
F. DiTomasso S. Tope
B. Holland, *Chair* F. Valentinis

G. Santin, Student Trustee
Rev. L. Brunet, Board Chaplain

Regrets: Trustee Alexander, Student Trustee Sloan

Administration: T. Lyons (Resource) S. Fields C. Norris
E. Byrne M. Farrand M. Seguin
D. Fister J. Ibrahim J. Ulicny
P. King G. McKenzie

Recorder: B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:25 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – Trustee Alexander sent his regrets due to a personal matter. Student Trustee Sloan sent his regrets due to a work commitment.
4. Approval of Agenda – No amendments this evening.

Moved by Trustee DiMenna and seconded by Trustee Valentinis that the December 12, 2017 Regular Board meeting agenda be approved as distributed. *Carried*

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: None

6. Presentations: *None*

7. Delegations: *None*

8. Action Items:

a. Previous Meeting Minutes

i) Minutes of the Committee of the Whole Board Meeting of November 7, 2017

Moved by Trustee Mastromattei and seconded by Trustee DiTomasso that the Minutes of the Committee of the Whole Board In-Camera meeting of November 7, 2017 be adopted as distributed. Carried

ii) Minutes of the Special Committee of the Whole Board Meeting of November 28, 2017

Moved by Trustee DiMenna and seconded by Trustee Tope that the Special Minutes of the Committee of the Whole Board In-Camera meeting of November 28, 2017 be adopted as distributed. Carried

iii) Minutes of the Regular Board Meeting of November 28, 2017

Moved by Trustee Tope and seconded by Trustee Soulliere that the Minutes of the Regular Board meeting of November 28, 2017 be adopted as distributed. Carried

b. Items from the Special Committee of the Whole Board In-Camera meeting of November 28, 2017 and Committee of the Whole Board In-Camera meeting of December 12, 2017

Vice Chair Soulliere reported that the Windsor-Essex Catholic District School Board convened a closed Special Committee of the Whole Board in-camera meeting on November 28, 2017 and a Committee of the Whole Board in-camera meeting on December 12, 2017 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, potential litigation matters and other matters permitted or required to be kept private and confidential under the Municipal Freedom of Information and Protection of Privacy Act.

Items from the November 28, 2017 Special Committee of the Whole Board in-camera meeting:

Moved by Trustee Soulliere and seconded by Trustee Tope that the Board receive as information a legal opinion on Property matters. Carried

Items from the December 12, 2017 Committee of the Whole Board in-camera meeting:

Moved by Trustee Soulliere and seconded by Trustee DiTomasso that the Board approve the recommendation regarding a Personnel matter – International Teacher Exchange. Carried

9. Communications:

a. External (Associations, OCSTA, Ministry): *None*

- b. Internal (Reports from Administration):
 - i) Report: Director of Education’s Annual Report to the Community (*Handout at their places*)

Moved by Trustee Mastromattei and seconded by Trustee DiMenna that the Board receive the Director’s Annual Report to the Community for 2017 as information. Carried

10. Committee Reports:

- a. Report: French Immersion Advisory Committee Minutes of October 12, 2017

Moved by Trustee Tope and seconded by Trustee DiMenna that Board receive the French Immersion Advisory Committee Minutes of October 12, 2017 as information. Carried

- b. Report: Audit Committee Meeting Minutes of September 20, 2017

Moved by Trustee DiTomasso and seconded by Trustee Soulliere that the Board receive the Audit Committee Meeting Minutes of September 20, 2017 as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Report: 2018 Temporary Borrowing Resolution - Annual Expenditures

Moved by Trustee DiMenna and seconded by Trustee Valentinis that the Board approve the 2018 Temporary Borrowing Resolution (deemed to be read three times) authorizing the Board to borrow up to \$88,951,136 to meet, until current revenues are collected, the current and capital expenditures of the Board for 2018. Carried

**WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOLBOARD
2018 TEMPORARY BORROWING RESOLUTION –
ANNUAL EXPENDITURES**

RESOLUTION duly passed by the Windsor-Essex Catholic District School Board at the meeting duly called on the 12th day of December 2017.

ON MOTION it was resolved as follows:

WHEREAS the Windsor-Essex Catholic District School Board (the “Board”) considers it necessary to borrow the amount of up to \$88,951,136 to meet, until current revenues are collected, the current and capital expenditures of the Board for 2018.

AND WHEREAS the total amount borrowed pursuant to this Resolution together with the total of any similar borrowing is not to exceed the uncollected balance of estimated revenues of the Board.

THEREFORE, BE IT RESOLVED THAT:

1. The Chairperson, Vice-Chairperson, Secretary, or Board Business Administrator(s) are hereby authorized on behalf of the Board to borrow from time-to-time by way of Promissory Note a sum or sums not exceeding the aggregate \$88,951,136 to meet the current and capital expenditures of the Board until the current revenues have been received and to give on behalf of the Board a Promissory note or notes under the corporate seal of the Board signed by the Chairperson or Vice-Chairperson of the Board and the Secretary, or Board Business Administrator(s) for the monies borrowed hereunder;

Provided, however, that the interest and any other charges connected therewith do not exceed the interest that would be payable at the prime lending rate on the date of borrowing of banks listed in Schedule 1 to the Bank Act minus 0.25% per annum.

2. The Board Business Administrator is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all monies comprising the current revenues of the Board hereafter received.
3. The Board Business Administrator is hereby authorized and directed to deliver to the bank from time-to-time upon request a statement showing the total amount of unpaid previous borrowings of the Board for current and capital expenditures together with debt charges, if any, and also the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenues already collected.

WE HEREBY CERTIFY that the foregoing is a true and complete copy of a Resolution passed at a meeting of the Board duly called and held as aforesaid, which resolution remains in full force and effect unamended on the date hereof.

AS WITNESS, the Corporate Seal of this Board this 12th day of December 2017.

- b. Report: 2018 Temporary Borrowing Resolution - Permanent Expenditures

Moved by Trustee Tope and seconded by Trustee DiMenna that the Board approve the 2018 Temporary Borrowing Resolution – Permanent Improvements (deemed to be read three times) authorizing the Board to borrow up to \$70,701,136 to bridge finance the permanent improvements as detailed of the Board for 2018. Carried

WINDSOR-ESSEXCATHOLICDISTRICTSCHOOLBOARD
2018 TEMPORARYBORROWINGRESOLUTION–
PERMANENT IMPROVEMENTS

RESOLUTION duly passed by the Windsor-Essex Catholic District School Board at the meeting duly called on the 12th day of December 2017.

ON MOTION it was resolved as follows:

WHEREAS the Windsor-Essex Catholic District School Board (the “Board”) is permitted to borrow money pursuant to the provisions of Section 247 of the Education Act (the “Act”) for the raising of funds to finance certain permanent improvements as more particularly described in this Resolution.

AND WHEREAS:

- A. The Board has authorized the permanent improvements in the amount of \$70,701,136;
- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce (“CIBC”) for a capital loan for the purpose of financing the permanent improvements;
- C. The total cost of the permanent improvements is within the Board’s Debt and Financial Obligation Limit as established by the Ministry of Education.

THEREFORE, BE IT RESOLVED THAT:

1. The Chairperson, Vice-Chairperson, Secretary or Board Business Administrator(s) are hereby authorized on behalf of the Board to borrow \$70,701,136 for permanent improvements in accordance with the Act, plus interest at a rate to be agreed upon from time to time with CIBC.
2. The Chairperson, Vice-Chairperson, Secretary or Board Business Administrator(s) are hereby authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to give full effect to the Resolution.

WE HEREBY CERTIFY that the foregoing is a true and complete copy of a Resolution passed at a meeting of the Board duly called and held as aforesaid, which Resolution remain in full force and effect unamended on the date hereof.

AS WITNESS, the Corporate Seal of this Board this 12th day of December 2017.

- c. Report: Tender Approval – Sports Field Project – Holy Names Catholic High School

Moved by Trustee Valentinis and seconded by Trustee DiTomasso that the Board approve the award of tender and the issuance of a purchase order contract for the installation of an artificial turf sports field, running track and amenities at Holy Names Catholic High School in the amount of \$1,796,000.00 plus HST to Worldwide Turf Inc..
Carried

13. Notice of Motion: None

14. Remarks and Announcements:

- a. Chairperson of the Board

In January, the Ontario Catholic School Trustees’ Association (OCSTA) will be hosting a Professional Development Session for Trustees and Student Trustees. This annual session proves to be a faith filled informative day.

Chair Holland wished a Merry Christmas and Happy New Year to colleagues, administration and all staff of the Board and best wishes for a restful, joyous holiday season with family.

b. Director of Education Lyons commented on the following:

Looking back on our successes...

The new STEM Academy, Science, Technology, Engineering, and Math at Holy Names Catholic High School, opened in September. Members of the media and public had the chance to see our newly renovated robotics, chemistry, and physics labs, and to see students doing hands-on work in each of these areas. Staff were also available to discuss curriculum and other facets of the academy.

Students in the Construction Academy from St. Joseph's and F.J. Brennan Catholic High Schools received new tool kits. Representatives from Milwaukee Tools Canada and the Windsor Construction Association were on hand to deliver the kits to help students get a great start on their apprenticeships. The gift includes a starter kit of tools in a Milwaukee back pack tool bag along with the academy logo and their names embroidered on it.

Congratulations to the Assumption College High School Model UN team. Deep Sandhu received the highest honours in her council and Mirna Eshaya & Evan Tanovich received second honours. A notable mention to Aleczia Habash & Suzie Sawicki. Congratulations to all of the students.

I know a few of the trustees attended last night's WEC Students Inc. Business Competition which is modeled after the popular CBC program *Dragon's Den*. Twenty teams of students from high schools throughout the board, as well as a star-studded panel of judges including Richard Peddie, Vincent Georgie, Yvonne Pillon, Sandra Vasquez, Tom O'Brien and John Dobrowolsky helped students hone their entrepreneurial skills. The top 10 teams earned \$2,500 in micro-financing to develop their business concepts in to real-world goods and services. Congratulations to students and staff for a very successful evening.

In keeping with our mission as a faith-based school community, we strive to help others in need, especially this time of year. I'm proud to present to you this evening the many school fundraisers, Christmas events, musicals and plays that took place and are continuing throughout the month:

- Featuring some of the most diverse and culturally unique talent in our system, Catholic Central High School showcased the talents of CCH at this year's ArtsFest performance... Christmas Edition! Highlights included a violinist from Japan, interpretive dancers from Nepal, a top-tapping Nepali boy band, and countless Christmas soloists... Also, Artisanal beaded jewelry and hand-drawn comic books were sold courtesy of the Visual Arts classes.
- This past week Holy Names High School players presented the musical *Once On This Island* in the Jobin Theatre.
- Assumption College High School presented *A Christmas Concert* featuring the Assumption Band.
- For the past 14 years the Villanova community has adopted almost 650 families at Christmas time. This year 41 families received clothing, gifts and a Christmas dinner due

to the generosity of the school community. Representatives from the Essex Area Food Bank, The Children's Aid Society and The St. Vincent de Paul Society - Divine Mercy Food Bank were on hand at the school's annual Advent mass to receive the gifts, which include more than 4,500 cans of food.

- For the last three years, staff and students at a number of our schools have been running a coordinated effort to help such organizations as the Children's Aid Society, Drouillard Place, the Windsor Homes Coalition, and the New Song Church. In cooperation with Windsor-Essex Student Transportation Services, our participating schools loaded a number of buses with toys and food which met at L.A. Desmarais Catholic Elementary School, where all of the goods were loaded onto one bus. Santa then drove the bus to the charities above for the goods to be distributed to those in need.
- St. Mary Grade 5 & 6 students, representatives from Street Help, Essex Ravens Football Club and the Métis Nation made fleece "healing blankets" to help the homeless stay warm this winter, as well as Christmas cards for each recipient. The students will present the gifts to a representative from Street Help as well as to the Essex Ravens, who have adopted a family this year. The idea of donating blankets was initiated by the students.
- Employee Advent Retreat was held at the Holy Family Retreat House in Oxley. It was an experience of quiet reflection in preparation for Christmas.

Looking ahead.....

Grade 8 Open Houses continue in the New Year. Please refer to the high school or board's website for dates and times.

Since the Board will not meet again until the New Year, wished Trustees, student trustees, and all board staff a Merry Christmas and a very Happy New Year.

c. Board Chaplain Brunet mentioned the staff at the Catholic Education Centre will celebrate mass and a Christmas Social on December 20th. Trustees are welcome to attend.

15. Remarks/Questions by Trustees

Trustee Tope wished everyone a Merry Christmas and happy healthy safe new year.

Trustee Mastromattei congratulated the new director on his strong administrative team and Merry Christmas to one and all.

Trustee Valentinis extended best wishes for a Merry Christmas and safe happy holiday.

Trustee DiMenna mentioned attended the Cardinal Carter Catholic High School Danceology again; Thanked those involved in the production and is glad to hear the theatre is near completion. Trustee DiMenna attended the WEC Students Inc. Competition (Dragon's Den) and congratulated the brave students who presented their business cases. She also wished everyone a Merry Christmas and Happy New Year.

Trustee DiTomasso wished everyone a Merry Christmas and Happy New Year.

Trustee Soulliere wished everyone a Merry Christmas and all the best in the new year.

Student Trustee Santin mentioned Student Senate is working hard during this Christmas season through fundraising, assisting charities and preparing for exams. Student Trustee Santin wished all a Merry Christmas and restful, joyful filled holiday.

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*
 - Tuesday, January 30, 2018
 - Tuesday, February 27, 2018
 - Tuesday, March 27, 2018
 - Tuesday, April 24, 2017
 - Tuesday, May 22, 2018
 - Tuesday, June 12, 2018
 - **Monday**, June 25, 2018

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: *Not Required*

19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

20. Adjournment – There being no further business, the Regular Board meeting of December 12, 2018 adjourned at 7:48 p.m.

Original signed by B. Holland and T. Lyons

Barbara Holland
Chairperson of the Board

Terry Lyons
Director of Education & Secretary of the Board