



**WINDSOR-ESSEX CATHOLIC  
DISTRICT SCHOOL BOARD**

*"Learning together in faith and service"*

1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Barbara Holland  
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING  
Tuesday, February 28, 2017 at 7:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Board Room**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander  
F. Costante  
M. DiMenna, *Vice-Chair*(participated electronically)  
F. DiTomasso  
B. Holland, *Chair*

B. Mastromattei  
S. Tope

S. Binjamin, Student Trustee  
Rev. L. Brunet, Board Chaplain

**Regrets:**

Trustee Soulliere, Trustee Valentinis, Student Trustee Zovko

**Administration:**

P. Picard (Resource)      S. Fields      M. Seguin  
E. Byrne                      J. Ibrahim      J. Ulicny  
D. Fister                      R. Lo Faso  
P. King                        G. McKenzie

**Recorder:**

B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:00 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – Trustee Soulliere and Trustee Valentinis sent their regrets due to their vacation. Vice Chair DiMenna participated electronically. Student Trustee Zovko sent her regrets due to illness.
4. Approval of Agenda – No amendments this evening.

**Moved by Trustee Mastromattei and seconded by Trustee Tope that the February 28, 2017 Regular Board meeting agenda be approved as distributed. *Carried***

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: None

6. Presentations:

a. Renewed Math Strategy

Executive Superintendent Byrne, Superintendent Rosemary Lo Faso and Curriculum Consultants David Petro and Kim Capaldi-Field outlined the board's renewed math strategy key objectives; the Board's focus on the What and How to engage students; provided examples of math tools; and the importance of the role of the teacher, principal, peers and parents to create a non-threatening, interactive classroom.

7. Delegations: *None*

8. Action Items:

a. Previous Meeting Minutes

i) Minutes of the Committee of the Whole Board In-Camera Meeting of January 17, 2017

**Moved by Trustee DiTomasso and seconded by Trustee Tope that the Minutes of the Committee of the Whole Board In-Camera meeting of January 17, 2017 be adopted as distributed. *Carried***

ii) Minutes of the Special Committee of the Whole Board In-Camera Meeting of January 31, 2017

**Moved by Trustee Alexander and seconded by Trustee DiTomasso that the Minutes of the Special Committee of the Whole Board In-Camera meeting of January 31, 2017 be adopted as distributed. *Carried***

iii) Minutes of the Regular Board Meeting of January 31, 2017

**Moved by Trustee Tope and seconded by Trustee Mastromattei that the Minutes of the Regular Board Meeting of January 31, 2017 be adopted as distributed. *Carried***

b. Items from the Committee of the Whole Board In-Camera meeting of February 14, 2017.

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board in-camera meeting on February 14, 2017 pursuant to the Education Act - Section 207, to consider specific labour relations matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee DiMenna and seconded by Trustee Tope that the recommendations and directions of the Committee of the Whole Board in-camera meeting of February 14, 2017 be approved. *Carried***

Vice Chair DiMenna made the following announcements:

Items received from the February 14, 2017 in-camera meeting:

- The Windsor-Essex Catholic District School Board ratified a two year Extension Agreement with OECTA including central and local terms as follows:
  - That the local terms of the 2014-2017 collective agreement in effect between Windsor-Essex Catholic District School Board and OECTA remain status quo for the period September 1, 2017 to August 31, 2019; and
  - The Board received the central collective agreement terms as outlined and contained in the Extension Agreement and Appendices, dated January 26, 2017, made between the OECTA and the Ontario Catholic School Trustees' Association (OCSTA) and Agreed to by the Crown.
- Received a verbal report on Audit Committee Meeting of January 30, 2017 public and in-camera items.
- Approved in principle the City and School Board Liaison Committee Draft Terms of Reference and Mandate.

9. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration):
  - i) Report: 2016-2017 First Interim Financial Variance Report

**Moved by Trustee Alexander and seconded by Trustee Costante that the 2016-17 First Interim Financial Variance Report be received as information. Carried**

- ii) Report: Windsor-Essex - Student Transportation Services (WESTS) Annual Report to the Board for the Year Ended August 31, 2016

**Moved by Trustee Tope and seconded by Trustee Mastromattei that the 2015-16 Annual Report from Windsor-Essex - Student Transportation Services (WESTS) be received as information. Carried**

- iii) Report: Director of Education's Annual Report to the Community for 2016

**Moved by Trustee Tope and seconded by Trustee DiTomasso that the Director's Annual Report to the Community for 2016 be received as information. Carried**

10. Committee Reports:

- a. Report: Special Education Advisory Committee (SEAC) Minutes of January 19, 2017

**Moved by Trustee DiTomasso and seconded by Trustee Mastromattei that the Board receive the Minutes of the Thursday, January 19, 2017 Special Education Advisory Committee meeting as information. Carried**

- b. Report: French Immersion Advisory Committee (FIAC) Minutes of December 8, 2016

**Moved by Trustee Costante and seconded by Trustee Tope that the Board receive the Minutes of the December 8, 2016 French Immersion Advisory Committee meeting as information. Carried**

11. Unfinished Business: *None*
12. New Business:
  - a. Report: Tender Approval – School Consolidation Project – Assumption Middle School - New Gymnasium

**Moved by Trustee Costante and seconded by Trustee Tope that approval be given to the award of tender and the issuance of a purchase order contract for the construction of a new gymnasium at Assumption Middle School pertaining to School Consolidation in the amount of \$2,615,912.50 plus HST to Alliance General Contracting of Windsor Inc. Carried**

13. Notice of Motion: *None*
14. Remarks and Announcements:
  - a. Chairperson of the Board Holland provided the following comments:
    - On behalf of the Trustees I would like to thank the Principals and staff who prepared their schools for the JK/SK Open Houses. Also, thank you to the consultants for preparing the JK packages and the board’s marketing/media team for the many school highlights.
    - Bishop Fabbro announced the Diocese has appointed a new Episcopal Liaison for Catholic Schools. The Board congratulates Joseph Bezzina, the former Director of Pastoral Services, on his new role. The Episcopal Liaison coordinates regular encounters of school boards, communicates the Bishop’s perspective, desires and requests to the Catholic education stakeholders and provides assistance to Board personnel in enriching the Catholicity of their practices. The Board welcomes Mr. Bezzina and looks forward to working with him.
    - Chair Holland wished everyone a relaxing and safe March break.
  - b. Director of Education Picard provided comments on recent activities supporting the Board’s strategic priorities namely;

***Catholic Faith Formation:*** All of our schools will be receiving ashes on Ash Wednesday including an Ash Wednesday mass at the Catholic Education Centre. Trustees are welcome to attend the mass at 11:15 am in the Assumption Chapel.

***Employee Development and Student Achievement Initiatives:*** The following seminars or workshops are scheduled during the month of March: Teacher Leadership program; French as a Second Language Secondary In-Service; Early Years Professional Development; Principal Professional Development; and Renewed Math Strategy Lead Teacher sessions.

***Community Engagement and Partnerships:*** The 13<sup>th</sup> Annual Social Justice Forum for grade 8 students was held last Thursday at the University of Windsor. This year’s attendance from our Board was the best since the forum began. New this year was the First Nations presentation about the right to clean water. Thank Superintendent Seguin representing me, had a conflict.

***Celebrating Achievements:*** The Director and senior administrators visited schools during the recent JK/SK Open Houses. On behalf of Senior Administration, a heartfelt thank you to principals, staff and parents who helped make the evening special. The biggest thank you is offered to the students who were incredible ambassadors. It takes a village and the village

was "all in". All of us who visited schools experienced the same thing....Catholic education at its finest.

**Miscellaneous:** The Board's Employee Assistance Program will be offering skating on Tuesday, March 14<sup>th</sup> from 5:00 to 7:00 pm at South Windsor Arena; and a Volleyball Parent Information night is scheduled for March 6<sup>th</sup> at 7:00 pm at Central Park Athletics. Director Picard wished everyone a restful and enjoyable March break.

- c. Board Chaplain Brunet inquired on the number of students who have not met the Health Unit Immunization requirements. Communications Coordinator Fields indicated approximately 200 high school students, a considerable decrease from the start of the program.

15. Remarks/Questions by Trustees

Trustee Tope attended all four elementary schools during the JK Open House and thanked the ambassadors from each school and the parent councils.

Student Trustee Binjamin mentioned she and Student Trustee Zovko are thankful to the Board for allowing them to partake in the Ontario Student Trustees' Association Conference last week in Ottawa. They are thankful for the opportunity to represent the board and gain the experience of interacting with other student trustees across the province. Many initiatives were discussed which sparked ideas for our student senate to participate in.

Student Senate is looking forward to beginning our "battery collection for zinc" initiative this month.

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, March 28, 2017
- Tuesday, April 25, 2017
- Tuesday, May 23, 2017
- Tuesday, June 13, 2017
- **Monday, June 26, 2017**

*Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).*

18. Adjourn to In-Camera meeting, if required: *Not Required*

19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

20. Adjournment - There being no further business, the Regular Board meeting of February 28, 2017 adjourned at 7:53 p.m.

*Original signed by B. Holland and P. Picard*

**Barbara Holland**  
*Chairperson of the Board*

**Paul A. Picard**  
*Director of Education & Secretary of the Board*