



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, September 27, 2016 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

MINUTES

PRESENT

Trustees:

F. Alexander	B. Mastromattei
F. Costante	L. Soulliere
M. DiMenna, <i>Vice-Chair</i>	S. Tope
F. DiTomasso	F. Valentinis
B. Holland, <i>Chair</i>	

S. Benjamin, Student Trustee
L. Zovko, Student Trustee
Rev. L. Brunet, Board Chaplain

Regrets:

Administration:

P. Picard (Resource)	S. Fields	G. McKenzie
M. Iatonna	D. Fister	C. Norris
T. Lyons	J. Ibrahim	M. Seguin
E. Byrne	P. King	J. Ulicny
	R. Lo Faso	

Recorder: B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:04 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer. Fr. Brunet blessed student trustees.
3. Recording of Attendance – All present

Chair Holland welcomed student trustees Sabrina Benjamin and Lola Zovko to their first Board meeting.

Chair Holland welcomed Gary McKenzie, Senior Manager of Facilities Services and Dan Fister, Superintendent of Education. Chair Holland also welcomed Emelda Byrne, to her first public Board meeting as Executive Superintendent of Student Achievement.

4. Approval of Agenda – No amendments this evening.

Moved by Trustee DiMenna and seconded by Trustee Valentinis that the September 27, 2016 Regular Board meeting agenda be approved as distributed.
Carried

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: *None*

6. Presentations: *None*

7. Delegations:

- a) Stephanie Furtado, Holy Names Catholic High School parent discussed the necessity of secondary school transportation specifically restricted bus pass, budget and cost allocation, and safety concerns of walking or driving versus busing.

Trustee Valentinis asked for clarification on Ms. Furtado's request to the Board. Mrs. Furtado would like parents who reside in the City and live farther than 3.1km from the school have the opportunity to purchase bus passes at the reduced rate.

8. Action Items:

- a. Previous Meeting Minutes

- i) Minutes of the Special Committee of the Whole Board In-Camera Meeting of June 27, 2016

Moved by Trustee Soulliere and seconded by Trustee DiTomasso that the Minutes of the Special Committee of the Whole Board In-Camera meeting of June 27, 2016 be adopted as distributed. *Carried*

- ii) Minutes of the Regular Board Meeting of June 27, 2016

Clerical error: Item 12b) Community Use of Schools – Options to Eliminate Deficit – Amended Motion should indicate the motion was ***Carried***.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Minutes of the Regular Board meeting of June 27, 2016 be adopted as amended. *Carried*

- b. Items from the Committee of the Whole Board In-Camera meeting of September 13, 2016

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board in-camera meeting on September 13, 2016 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, labour relations matters, potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustee DiTomasso declared a conflict of interest during the In-Camera Session and excused himself from the relevant discussion items.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of September 13, 2016 be approved. Carried

Vice Chair DiMenna made the following announcements:

From the September 13, 2016 Committee of the Whole Board in-camera meeting:

- Approved the appointment of Terry Lyons, Executive Superintendent of Human Resources, and Penny King, Superintendent of Business, as Business Administrators to carry out the duties of Treasurer of the Board, effective immediately;
- Approved the appointment of Penny King, Superintendent of Business, as Director representing the Windsor-Essex Catholic District School Board on the Board of Directors of Service de Transport des Élèves - Windsor-Essex - Student Transportation Services, effective immediately;
- Approved the appointment of John Ulicny, Superintendent of Education, as Director representing the Windsor-Essex Catholic District School Board on the Board of Directors of Connecting Windsor-Essex, effective immediately;
- Approved the transfer of benefits for its remaining non-union staff, to the provincial non-union Employee Life and Health Trust for principals, vice-principals and other non-union staff by August 31, 2017; and the Windsor-Essex Catholic District School Board authorizes the Ontario Catholic School Trustees' Association (OCSTA) to develop the terms and execute the trust agreement for a non-union Employee Life and Health Trust;
- Deferred a proposal to initiate community partnerships to enhance innovative programming;
- Approved the retention of BDO Canada LLP for the provision of external audit services for a period of one year, beginning with the 2016-17 fiscal period, with the option of extending the term for up to four additional one year terms; and
- Approved recommendation from the Audit Committee that the Board of Trustees review its current practice with respect to granting former employees access to corporate FirstClass accounts.

9. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration):
 - i) Report: Trustee Attendance January to July 2016

Moved by Trustee DiMenna and seconded by Trustee Tope that the Board receive the report Trustee Attendance – January to July 2016 as information. Carried

- ii) Report: Focus on Youth Summer Program - 2016

Moved by Trustee Soulliere and seconded by Trustee Mastromattei that the 2016 Focus on Youth Summer Program report be received as information. Carried

- iii) Report: 2015-2016 EQAO Assessments of Reading, Writing and Mathematics, Primary Division (Grades 1-3) and Junior Division (Grades 4-6), The Grade 9 Assessment of Mathematics and Ontario Secondary School Literacy Test (OSSLT)

The Board's Grade 3 and Grade 6 EQAO assessments exceeded the province in all nine areas.

Executive Superintendent Byrne commented on the Ministry's Renewed Math Strategy initiative and the OSSLT online practice test scheduled for September 28th.

Trustees thanked staff for their continued efforts in student achievement.

Moved by Trustee DiMenna and seconded by Trustee Valentinis that the Board receive the 2015-2016 EQAO Assessments of Reading, Writing and Mathematics, Primary Division (Grades 1-3) and Junior Division (Grades 4-6), the Grade 9 Assessment of Mathematics and the Ontario Secondary School Literacy Test (OSSLT) report as information. Carried

- iv) Report: Secondary School Busing

Executive Superintendent Iatonna provided Trustees with background information on secondary school busing since the amalgamation of the Essex and Windsor Separate School Boards.

Addressing Trustee questions, Executive Superintendent Iatonna provide clarification with respect to total cost to the board and its effect on the budget, Transit Windsor discussions, the Auditor General's report, and Windsor Essex Student Transportation Services' (WESTS) role and involvement.

Realizing secondary school busing is a Provincial issue, Chair Holland received consent from Trustees to write a letter to the Ontario Catholic School Trustees' Association (OCSTA) requesting OCSTA to bring forth this provincial concern to the Ministry of Education.

Moved by Trustee Alexander and seconded by Trustee Tope that the report on Secondary School Busing be noted and filed. Carried

In Favour: Trustees Alexander, Tope, Soulliere, DiTomasso and DiMenna

Opposed: Trustees Costante, Mastromattei and Valentinis.

- v) Verbal Report: Preliminary Enrolment/Staffing School Organization Information for Elementary and Secondary Schools September 2016

Executive Superintendent Lyons provided Trustees with preliminary enrolment and staffing numbers. Enrolment numbers in both elementary and secondary are higher than projected resulting in no teacher layoffs.

10. Committee Reports:
- a. Report: Appointment of Patricia Amaral, Representative Ontario Federation for Cerebral Palsy (OFCP) to the Special Education Advisory Committee (SEAC)

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board approve the appointment of Patricia Amaral, representative, Ontario Federation for Cerebral Palsy (OFCP) to the Special Education Advisory Committee (SEAC) for the remainder of the four-year term, ending November 30, 2018. Carried

- b. Report: Appointment of Jillian Fenech, Representative of Autism Ontario to the Special Education Advisory Committee (SEAC)

Moved by Trustee Costante and seconded by Trustee DiMenna that the Board approve the appointment of Jillian Fenech, representative, Autism Ontario to the Special Education Advisory Committee (SEAC) for the remainder of the four-year term, ending November 30, 2018. Carried

- c. Report: Special Education Advisory Committee (SEAC) Minutes of April 21, 2016 and June 16, 2016

Moved by Trustee Costante and seconded by Trustee Mastromattei that the Board receive the Minutes of the Thursday, April 21, 2016 and Thursday, June 16, 2016 Special Education Advisory Committee meeting as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Report: Tender Approval – Paving Projects for Holy Cross, St. Anne French Immersion and St. Angela Catholic Elementary Schools

Moved by Trustee DiTomaso and seconded by Trustee Alexander that the actions of Administration be confirmed and ratified in the awards of tender and the issuance of purchase order contracts for paving at Holy Cross Catholic Elementary School in the amount of \$252,700 plus HST to Fuller Construction, St. Anne French Immersion and St. Angela Catholic Elementary Schools in the amount of \$240,432 plus HST to SLR Contracting, all to be funded from the approved 2015-16 School Condition Improvement Budget. Carried

- b. Report: Tender Approval – School Consolidation Projects

Trustees thanked Executive Superintendent Iatonna, Gerry Racine, Gary McKenzie and staff who were instrumental in completing the school consolidation projects prior to the start of the school year.

Moved by Trustee Costante and seconded by Trustee Tope that the actions of administration be confirmed and ratified in the awarding of tenders and the issuance of purchase order contracts for the construction and renovations

pertaining to School Consolidation Projects in the amount of \$663,431.83 plus HST to TCI Titan Contracting Inc. for Assumption Catholic Middle School, in the amount of \$1,419,406.60 plus HST to TCI Titan Contracting Inc. for Stella Maris Catholic Elementary School and in the amount of \$950,907.00 plus HST to Wincon Construction 1986 Ltd. for St. Louis Catholic Elementary School. Carried

c. Report: Annual Honoraria Review

Moved by Trustee DiMenna and seconded by Trustee Costante that approval be given to establish honoraria for Board Members for the period from December 1, 2016 to November 30, 2017 in the amounts of \$9,808.53 for Trustees, \$12,811.06 for Vice-Chair and \$15,813.58 for Chair; and

That the Board approve maintaining the annual honorarium for the Board Chaplain at the current level of \$3,500. Carried

13. Notice of Motion:

Trustee Valentinis:

Whereas: Currently the Windsor-Essex Catholic District School Board **does not** provide busing for secondary students who reside in the City of Windsor;

Whereas: Currently the Windsor-Essex Catholic District School Board **provides** busing for secondary students who reside in the County of Essex;

Whereas: In fairness to all of the Windsor-Essex Catholic District School Board students, administration address this issue with the Windsor Essex Student Transportation Services (WESTS) consortium.

Therefore be it Resolved:

THAT Administration request the Windsor Essex Student Transportation Services (WESTS) consortium negotiate with Transit Windsor bus passes for those secondary students residing in the City of Windsor, who require passes, at the reduced cost of \$48.40; and

THAT the cost be equally shared between the students and their respective boards.

14. Remarks and Announcements:

a. Chairperson of the Board

- Congratulated Trustee Costante on his election as Chair of the Audit Committee.
- Thanked Trustee Tope for volunteering to discuss with members of administration a potential framework for an Equity and Inclusion Board-level committee.
- The Board is hosting the Ontario Catholic School Trustees' Association Fall Regional meeting on October 5th. Welcome fellow trustees from the West Region.
- Congratulated MPP Percy Hatfield for introducing Bill 180 Workers' Day of Mourning which received Royal Assent on June 9th of this year. The Bill proclaims April 28 in each year as a Workers Day of Mourning. The Bill requires that all Canadian and Ontario flags outside the Legislative Building, Government of Ontario buildings and other buildings such as city and town halls, schools, universities, colleges and hospitals be flown at half-mast on that day.
- Thanked parents for entrusting their children in the Board's care and for believing

in the Board's programs and initiatives. Thanked staff for caring for and educating the students.

- Wished everyone a Happy Thanksgiving.
- Congratulated and thanked Mario Iatonna, Executive Superintendent of Corporate Services for his years of service and dedication to the Board.

- b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: First Week of School Catholic Education Week kits were distributed to schools which contained prayers for each day of the opening week of school and readings and songs for the celebration of the Eucharist. Pope Francis continually reminds us, in word and in action, that in imitation of Jesus, we are called to service in our work through Catholic education.

Employee Development and Student Achievement Initiatives: International Language Orientation Day; Young Workers Awareness Training for Co-op students; Behaviour Management Training; Grade 9 Math Teachers workshop; Leading Student Achievement Introduction; Teacher Leadership Program; Principal Mentoring Program; Working at Heights Training for our Co-op students; Hearing Awareness Workshop; and New Teachers Induction Program

Miscellaneous: WECDSD has been partnering with the International Student Exchange organization for over 20 years. Last night, we hosted a sit down welcome dinner, catered by the Fogolar Furlan for a total of 46 families and students. This year, the board & Greater Essex County Board has 8 exchange students from France, Spain and Germany. In February 2017, our students will be hosted by their reciprocal host families for a 3 month exchange; and Safe travels and good weather for our students attending the Muskoka Experience mid October.

Celebrating Achievements: Congratulated Mario Iatonna on his retirement and unwavering commitment to the Board and thanked him for not only being a colleague but a true friend.

Director Picard welcomed student trustees Lola Zovko and Sabrina Benjamin; welcomed Dan Fister, newly appointed Superintendent of Student Achievement, Gary McKenzie for this expanding role in Facilities Services.

Director Picard wished everyone a Happy Thanksgiving.

- c. Board Chaplain also congratulated Mario Iatonna on his retirement and commitment to the Board.

15. Remarks/Questions by Trustees

Trustee Alexander wished Mario Iatonna all the best and thanked him for his service to the Board.

Trustee Tope wished Mario Iatonna a wonderful retirement.

Trustee Mastromattei also wished Mario Iatonna all the best.

Trustee Costante mentioned it was a pleasure to work with Mario Iatonna and wished him all the best on his retirement.

Trustee Valentinis welcomed new student trustees to their first official Board meeting. Trustee Valentinis commented to Mario Iatonna, the Board is indebted to you, Catholic ratepayers are indebted to you and appreciated absolute prompt responses on every request. He wished Mr. Iatonna all the best.

Trustee Soulliere thanked Mario Iatonna for his passion for education; Mr. Iatonna's commitment to students, staff and the system as a whole was unbelievable and most appreciated. She wished Mr. Iatonna all the best.

Trustee DiTomasso also welcomed student trustees and congratulated Mario Iatonna on his retirement.

Trustee DiMenna thanked Mario Iatonna for steadfast commitment to making the Board the best in the province and wished him and his family all the best.

Student Trustee Benjamin commented on new initiatives at the high schools. She is proud to be representing the high school students and willingness to work with the Board.

Student Trustee Zovko congratulated Mario Iatonna on his retirement. She commented on the first student senate meeting and also mentioned high school initiatives.

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, October 25, 2016
- Tuesday, November 22, 2016
- Tuesday, November 29, 2016 – *Trustee Organizational Meeting, 7:30pm start*
- Tuesday, December 13, 2016
- Tuesday, January 24, 2017
- Tuesday, February 28, 2017
- Tuesday, March 28, 2017
- Tuesday, April 25, 2017
- Tuesday, May 23, 2017
- Tuesday, June 13, 2017
- **Monday**, June 26, 2017

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: *Not Required*

19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

20. Adjournment – There being no further business, the Regular Board meeting of September 13, 2016 adjourned at 8:50 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board