1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

ONE VOLUNTEER COMMUNITY MEMBER SOUGHT TO SERVE ON AUDIT COMMITTEE

The Windsor-Essex Catholic District School Board is seeking 1 community member with **financial expertise and business knowledge** to serve on its audit committee for a 3-year term, effective July 1, 2017.

The audit committee is comprised of 3 trustees and 2 independent members drawn from the community at large. The primary role of the audit committee is to assist the board of trustees in fulfilling its duties related to governance and oversight. The duties of the audit committee fall under the following key areas: the financial reporting process, internal control framework, risk management practices, performance and function of the board's internal and external auditors and the board's compliance with its obligations under legislation.

The Committee meets at least 3 times a year, plus ad hoc meetings as required. The first meeting of the 3-year term will be held in mid-September. Induction training material is available on-line to all committee members to clarify roles and responsibilities of audit committees for the school board sector.

Candidate Eligibility as per *Ontario Regulation 361/10 Audit Committees*:

- Applicants must have sufficient accounting, senior financial management or other relevant business experience to understand public sector accounting and auditing standards.
- The applicant must not be a current employee or officer of the board or of any other district school board or school authority.
- The applicant must not have a parent, child or spouse currently employed by the board.

Submission of Applications:

Suitably qualified candidates interested in serving on the audit committee are invited to submit a letter of interest and resume by 2:00 p.m. on April 13, 2017 to one of the following:

Mail: Executive Superintendent of Business
Windsor-Essex Catholic District School Board
1325 California Avenue
Windsor, ON N9B 3Y6

Email: suptbusiness@wecdsb.on.ca
Fax: 519-253-8397

Candidates who are short-listed may be requested to attend a private interview conducted by the Board's audit committee's selection committee. For information about the Windsor-Essex Catholic District School Board, please visit the Board's website at www.catholicboard.ca.